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LOUISIANA SCHOOL FOR MATH, SCIENCE, AND THE ARTS

Strategic Plan FY14 – FY19

Vision

The Louisiana School for Math, Science, and the Arts will provide leadership in offering a world-class education to Louisiana’s high-achieving, highly-motivated students.

Philosophy

The Louisiana School for Math, Science, and the Arts holds an institutional belief in the importance of a free and appropriate public education. The school serves students in ways appropriate to their talents and abilities, empowering those students to meet the high expectations set by themselves, their families, the school, and the state. The institution is responsive to the ever-changing needs of students and provides an environment that is conducive to college preparation and lifelong learning.

Mission

The Louisiana School for Math, Science, and the Arts, a preeminent state-supported residential high school with competitive admissions for high-achieving, highly-motivated students, fosters in young scholars lifelong growth toward reaching individual potentials and finding places of work and service in a global society through the examination and exchange of ideas in a community of learners.

Goals

I. The Louisiana School for Math, Science, and the Arts will provide a challenging and nurturing experience for each student enrolled in the school. (R.S. 17:1961)¹

II. The Louisiana School for Math, Science, and the Arts will provide support to address curricular and enrichment needs of students throughout the state. (R.S. 17:1965 (C and E))²

¹ Links to the State Outcome Goal for Youth Education, specifically the goal to be “relentless in our effort to increase student achievement and to prepare all students to reach their full potential.”

² Ibid.
PROGRAM 1 – LIVING AND LEARNING COMMUNITY

Mission
The mission of the Living and Learning Community is to foster in its young scholars lifelong growth toward reaching individual potentials and finding places of work and service in a global society through the examination and exchange of ideas in a community of learners.

Goals
I. To maximize students’ opportunities for intellectual and personal growth, preparing them for personal, collegiate, and career success through a curriculum, a mentoring program, and a level of support uniquely available in a residential setting. (R.S. 17:1961)

II. To increase awareness of the value of LSMSA through a targeted, fully integrated marketing and communications approach that promotes the value of the school on every front.

III. To provide opportunities for incoming students to build relationships with peers and staff and become familiar with the academic and residential expectations of LSMSA. (R.S. 17:1961, 1965(C))

IV. To maintain an active alumni network that supports the life and culture of LSMSA.

Human Resource Policies that are Helpful and Beneficial to Women and Families:
LSMSA provides a free and appropriate education to high-ability, highly-motivated high school students thus offering educational services to families. In addition, all LSMSA HR policies and procedures adhere to federal and state guidelines pertaining to the appropriate treatment of women and families. Finally, forty percent of the math and science faculty at LSMSA are women and provide role models and mentorships in subject areas where females are traditionally underrepresented.

Program Activity: LSMSA Living/Learning Community

Mission
The mission of the Living/Learning Community is to provide students the opportunity to achieve academic and personal excellence through meaningful instruction, mentoring, and support services.

3 The Living and Learning Community Program stakeholders include all high-ability, highly-motivated high school students in Louisiana, teachers of such students at the middle and high school levels, school districts and educators statewide, and colleges and universities throughout the nation. The services and benefits received by these stakeholders are detailed throughout the strategic plan.
Goal
LSMSA will provide opportunities for intellectual and personal growth and provide for student safety and wellness. (R.S. 17:1965, 1966)

LLC Objective 1: LSMSA will outperform all other Louisiana secondary education institutions, as evidenced by data from the First Time Freshman Report, college credits through articulation, ACT composite score, and percentage of students qualifying for TOPS.

**Strategy 1.1:** LSMSA will develop and provide a curriculum that meets state graduation and TOPS requirements, and supports studies including traditional liberal arts, STEM (science, technology, engineering, and math), and pre-professional training in the creative and performing arts.

**Strategy 1.2:** LSMSA will examine and shape the curriculum to ensure that it incorporates teacher led and appropriate use of current technology, is dynamic, and responds intelligently and creatively to the challenges of a rapidly changing world.

**Strategy 1.3:** LSMSA will expand and integrate experiential educational opportunities, particularly in the areas of personal wellness, leadership development, diversity appreciation, and community service.

**Strategy 1.4:** LSMSA will provide opportunities for creative expression through studio art clubs, courses, and gallery showings; instrumental and vocal groups and performances; literary journals; and theatrical clubs, courses, and productions especially by taking advantage of the extended school day, evenings, and weekends.

**Strategy 1.5:** LSMSA will prepare students for college by providing graduates who matriculate to Louisiana public universities and certain out-of-state universities with the potential for up to 90 college credits toward general education requirements.

**Strategy 1.6:** LSMSA will continue pursuing articulation agreements with public and private colleges and universities, both within and outside the state of Louisiana.

**Strategy 1.7:** LSMSA will seek membership on the Board of Regents articulation crosswalk.

**Strategy 1.8:** Faculty and staff will advise students of the articulation opportunities and discuss the potential benefits and drawbacks.

**Strategy 1.9:** LSMSA faculty and staff will encourage and support students in their efforts to demonstrate excellence in academic, co-curricular, and extra-curricular endeavors.
Strategy 1.10: LSMSA will provide students with the resources and instruction necessary to excel on state and national examinations and assessments.

Performance Indicators

Input:
- Incoming students’ ACT composite score.
- Number of articulation agreements in place.

Output:
- Graduating students’ ACT composite score.
- Percentage of LSMSA graduates in good standing after first year of college.
- Percentage of LSMSA graduates in remedial courses during the first year in college.
- Number of courses that articulate for credit at University of Louisiana schools.
- Number of courses that articulate for credit at other colleges and universities.
- Number of seniors.

Outcome:
- Growth in ACT Composite from admissions to graduation.
- Percentage of graduates qualifying for TOPS.
- Total merit-based grant and scholarship offerings.
- Percentage of graduates who qualify for articulated credit.
- Percentage of students scoring Good and Excellent on end-of-course testing, or the two highest categories in other state and national examinations and assessments.
- Percentage of sections with enrollment above 15:1 ratio

Efficiency:
- Percentage of LSMSA graduates matriculating to in-state colleges with articulation agreements

Quality:
- Number of years as the recipient of the Golden Achievement Award from LSU

LLC Objective 2: LSMSA will attract and retain a highly qualified faculty and staff committed to providing the services necessary to achieve the school’s mission with an annual attrition less than 5%, exclusive of terminations, retirements, or mandatory reductions in force.

Strategy 2.1: LSMSA will hire and retain a SACS Commission on Colleges qualified faculty by offering salaries and benefits commensurate with their skill and experience and competitive with initial salaries offered to faculty members at sister schools in the nation.

Strategy 2.2: LSMSA will hire and retain student life, operational and support, and administrative staff possessing the training and experience that can ensure their success, and will provide compensation at a level competitive with similar positions at sister schools in the nation.
**Strategy 2.3:** LSMSA will provide opportunities for the professional, personal, and intellectual growth and rejuvenation, possibly through sabbatical leave, of faculty and staff.

**Strategy 2.4:** LSMSA will facilitate and require faculty and staff members’ participation in development opportunities that enable them to remain current and effective in the multiple aspects of educating and supporting students in the LSMSA community.

**Strategy 2.5:** LSMSA will conduct all searches for an open position in ways that attract candidates nationally and locally, and that actively support the goals of Equal Employment Opportunity.

**Performance Indicators**

**Input:** Percentage of faculty with terminal degrees.

**Output:**
- Percentage of faculty and staff participating in on-campus professional development opportunities.
- Percentage of faculty and staff participating in off-campus professional development opportunities.

**Outcome:** Annual attrition as a percentage of faculty and staff.

**Efficiency:**
- LSMSA salary index compared to other Louisiana district salary indices.
- Average LSMSA faculty and staff salaries compared to average sister school salaries.

**Quality:** Percentage of faculty and staff rating administrative support Good or Excellent.

**LLC Objective 3:** To obtain 100% student participation in optional enrichment opportunities that advance student learning and growth.

**Strategy 3.1:** LSMSA will review student enrichment opportunities annually and make revisions that will allow greater flexibility in the total program for students to select their areas of study and engagement. In this context, the “total program” will include academics, student life, co- and extracurricular activities, athletics, and other required or expected elements.

**Strategy 3.2:** LSMSA will provide opportunities for students to hear locally- and nationally-recognized lecturers, speakers, and presenters discuss a variety of topics.

**Strategy 3.3:** LSMSA will provide students with academic, artistic, cultural, athletic, social, and community-building opportunities through our relationship with Northwestern State University.
**Strategy 3.4:** Academic advisors will encourage every student to explore all areas of the student’s academic interest and to take advantage of LSMSA’s unique educational opportunities as a means of furthering his or her intellectual and personal development.

**Strategy 3.5:** LSMSA will identify and mentor students through the inquiry, nomination/application and selection processes for summer programs, summer internships, and regionally- and nationally-competitive community service, leadership development, and academic engagement awards.

**Strategy 3.6:** LSMSA will design curricular tracks that can help students gain content knowledge, as well as experience in a particular field of study and possible career choice. Current examples include the Future Scientist Program, Classical Scholars Program, and Caroline Dormon Study Program.

**Strategy 3.7:** LSMSA will introduce students to areas of interest and thought through diverse curricular and extracurricular opportunities.

**Strategy 3.8:** LSMSA will provide mentoring, skill development, and opportunities for public service through a campus work service program.

**Strategy 3.9:** LSMSA will provide students with opportunities to develop independent living, study, and time management skills in a supportive and nurturing environment.

**Performance Indicators**

- **Input:** Number of enrichment opportunities offered.
- **Output:** Percentage of students taught by adjunct instructors.
- **Outcome:** Percentage of students participating in growth opportunities versus prior year data. Percentage of students involved in summer internship, research, or leadership opportunities.
- **Efficiency:** Annual savings in operating costs attributable to the work service program.

**LLC Objective 4:** Each LSMSA graduate will identify colleges and universities that meet his/her academic, personal, and financial needs.

**Strategy 4.1:** LSMSA will provide a comprehensive college-counseling and career-exploration program by involving academic advisors, alumni, and counselors.

**Strategy 4.2:** Faculty and staff will advise students of the articulation opportunities and discuss potential benefits and drawbacks.

**Strategy 4.3:** LSMSA will increase students’ exposure to and opportunities to apply to selective and highly selective colleges and universities.
Strategy 4.4: LSMSA faculty and staff will encourage and support students in their efforts to demonstrate excellence in academic, co-curricular, and extra-curricular endeavors.

Strategy 4.5: LSMSA will provide opportunities for students to meet and network with alumni.

Strategy 4.6: LSMSA will review a battery of college admissions standards to best inform students of requirements.

Performance Indicators

Output:
- Number of colleges or universities visiting LSMSA.
- Number of alumni participating in on-campus or on-line sessions related to college and career choices.
- Number of career experts participating in on-campus or on-line sessions related to career choices.

Outcome:
- College matriculation in-state.
- Number of states in which LSMSA graduates are offered college admission.
- Number of colleges or universities that admit LSMSA graduates
- Number of colleges or universities offering scholarships.
- Percentage of graduates accepted to college.

LLC Objective 5: LSMSA will provide students with a comprehensive and well-developed student support system that will improve student satisfaction over FY14 baseline data and achieve annual retention rates of at least 90%.

Strategy 5.1: LSMSA will provide academic, personal, and social support services through the collaborative efforts of the academic advising program, the counseling center, the residential life office, and the student affairs office, and other resources.

Strategy 5.2: LSMSA will redress insufficient academic preparation prior to LSMSA matriculation through summer initiatives, complementary work, and other forms of mentoring.

Strategy 5.3: LSMSA will evaluate and improve the advising system to accommodate the needs and encourage the interests of each student throughout his or her time at LSMSA.

Strategy 5.4: LSMSA will provide faculty and staff intervention to address personal challenges that impact academic progress, social development, enrollment retention, and successful completion of graduation requirements.
Strategy 5.5: LSMSA will provide a comprehensive orientation program integrating both academic and student affairs to prepare students for the transition to a residential high school environment.

Strategy 5.6: LSMSA will improve communication and promote interaction among faculty, staff, and students so that all groups work collaboratively to address shared concerns and to achieve the school’s mission.

Strategy 5.7: Faculty and staff will work proactively to identify students having difficulty with the curriculum and report any concerns to the appropriate resource.

Strategy 5.8: Faculty and staff will be alert to changes in student behavior and report concerns to the appropriate resource.

Strategy 5.9: LSMSA will provide resources for student engagement and involvement in social and service opportunities.

Strategy 5.10: LSMSA will provide extra- and co-curricular opportunities that engage student interest and challenge students toward more active community involvement.

Strategy 5.11: LSMSA will provide opportunities for the development of both collaborative and teamwork skills through club sports, interscholastic athletics, and competitive curricular and co-curricular programs.

Strategy 5.12: LSMSA will employ a full-time nurse to support student health and wellness.

Strategy 5.13: LSMSA student affairs staff will provide instruction in personal wellness using a multidimensional wellness model.

Strategy 5.14: LSMSA faculty and staff will provide instruction in personal safety and security.

Strategy 5.15: LSMSA will provide and teach community standards for both academic and behavioral conduct.

Strategy 5.16: LSMSA will maintain living and learning facilities and resolve problems that impact student safety and wellness in a timely manner.

Strategy 5.17: LSMSA will develop and disseminate a comprehensive emergency plan to direct faculty and staff in responding to issues that may arise and will provide both training and reinforcement in that plan.
Strategy 5.18: LSMSA will employ counselors to provide crisis intervention and personal counseling to support the health and wellness of the student body.

Strategy 5.19: LSMSA will monitor and evaluate the quality of the food service offerings.

Performance Indicators

Output: Average number of students visiting nurse weekly.
Number of wellness events conducted each semester.
Number of students quarterly who participate in academic support programs, such as Academic Probation.
Number of students who participate in Extended Orientation.
Log of annual safety training, both for faculty/staff and students.

Outcome: Number of students.
Retention by academic year.
Retention by graduating class.
Retention of two-year students.
Retention of three-year students.
Average weekly referrals to other health professionals.
Average monthly referrals to counselors for wellness concerns.

Efficiency: Activity cost per student.
Activity cost as percentage of program total.
Percentage of students treated by nurse without referral.
Average number of days taken to resolve reported facility concerns.
Average number of students per student life advisor.

Quality: Percentage of students rating the LSMSA experience Good or Excellent.

Program Activity: LSMSA Summer Programs

Mission
The mission of the Summer Programs activity is to further the philosophy of LSMSA by extending the school year and providing additional opportunities to promote the intellectual and personal growth of students identified in the admissions process.

Goal
To provide a solid foundation for academic success at LSMSA for certain incoming students who have insufficient academic preparation (R.S. 17:1965 (C)) and to provide an opportunity for acceleration for returning students.

Summer Programs Objective 1: Each summer, LSMSA will offer a demand-based, credit-bearing academic curriculum available to all returning and incoming students. (Summer School)
Strategy 1.1: Use course request information to identify those courses in which the demand for acceleration is greatest.

Strategy 1.2: Use historical grade information and placement tests to identify those courses in which students should enroll.

Strategy 1.3: Publicize available courses to incoming and returning students.

Performance Indicators

Input: Number of courses offered.
Output: Number of students enrolled.
Outcome: Percentage of students earning credit from summer courses. Percentage of students in Core 4 qualifying courses.
Efficiency: Activity cost per student. Activity cost as percentage of program total.
Quality: Percentage of students rating the instructor and content of the course Good or Excellent.

Summer Programs Objective 2: Acclimate incoming students to the LSMSA Living/Learning Community through participation in a comprehensive and well-developed new student orientation program.

Strategy 2.1: Each incoming student will attend workshops hosted by faculty and staff in the Living/Learning Community that are designed to familiarize students with instructional and residential expectations.

Strategy 2.2: Each incoming student will meet with an academic advisor to align fall course choices with graduation requirements, student aptitudes, and student interests.

Strategy 2.3: Each incoming student will participate in social and recreational activities designed to facilitate developing connections with peers, faculty, staff, and support resources.

Performance Indicators

Input: Number of social and recreational activities. Number of workshops.
Outcome: Percentage of students matriculating that attended NSO.
Quality: Percentage of students ranking NSO in the two highest rankings.

Summer Programs Objective 3: LSMSA will provide students with a comprehensive and well-developed expanded orientation program that will result in fewer than 20% of incoming students being placed on academic probation at the end of the first grading period and that will result in a retention rate of all first year students of at least 90%.
Strategy 3.1: Provide a comprehensive orientation program using faculty and staff in the Living/Learning Community to prepare students for the transition to a residential high school program.

Strategy 3.2: Faculty and staff will identify and provide targeted instruction in "core" skills required within each content area.

Strategy 3.3: Provide all incoming students with relevant learning style and cognitive assessments for use by students, parents, staff, and faculty.

Strategy 3.4: Facilitate the development of a mentoring relationship with an adult at LSMSA (academic advisor, teacher, counselor, SLA, etc.)

Performance Indicators

Input:
- Number of Expanded Orientation sessions.
- Number of students who participate in Expanded Orientation.

Output:
- Average number of contact hours between students and faculty and staff.

Outcome:
- Percentage of incoming students on academic probation at the end of the first grading period.
- Academic year retention of incoming students.

Summer Programs Objective 4: Select at least 50% of the EXCEL student body is from schools rated “C”, “D”, or “F” by the Louisiana Department of Education, or districts that meet federal poverty guidelines and prepare those students for success at LSMSA, as reflected in an annual retention rate.

Strategy 4.1: Use the admissions database to provided targeted messages to potential EXCEL candidates.

Strategy 4.2: Identify applicants who demonstrate the potential for success at LSMSA, but who do not possess the academic background necessary to make the transition from their home schools to LSMSA.

Strategy 4.3: Perform outreach activities in under-performing communities/areas.

Strategy 4.4: Provide an intensive four-week program during the summer to familiarize students with LSMSA.

Strategy 4.5: Provide ongoing advising and support in order to achieve a retention rate comparable with the student body as a whole.
Performance Indicators

**Input:**
- Number of students enrolled in EXCEL.
- Number of students from targeted schools.
- State and federal data on sending schools.

**Outcome:**
- Percentage of students completing EXCEL.
- Percentage of EXCEL students from under-performing schools or districts meeting federal poverty guidelines.
- Percentage of EXCEL students who complete the program successfully and matriculate to LSMSA.

**Quality:**
- Annual retention of students admitted through EXCEL of 90%.

Program Activity: LSMSA Operations

**Mission**
The mission of the Operations activity is to provide, evaluate, and manage the human resources and fiscal and physical capital necessary for the advancement of LSMSA.

**Goals**
I. To recruit, admit, and enroll qualified students throughout the state. (R.S. 17:1967)

II. To create and maintain a campus and community that properly supports the school’s mission through appropriate personnel, infrastructure, and funding. (R.S. 17:1964)

**Operations Objective I.1:** LSMSA will provide descriptive, meaningful information to statewide stakeholders through a variety of media with at least one publication, special event, or outreach program every month.

**Strategy I.1.1:** Inform faculty and staff of professional development opportunities in which they can share their expertise in academic disciplines and further the name recognition of LSMSA.

**Strategy I.1.2:** Offer enrichment programs for middle school students based on middle school areas of focus and interests.

**Strategy I.1.3:** Work with existing programs for high-ability students, such as Duke TIP Advance Program at Northwestern State University and the Governor’s Program for Gifted and Talented at McNeese State University in order to support their work and to inform their parents and students about LSMSA.

**Strategy I.1.4:** Update annually the database for potential students who may be reached through print publications and digital technology.

**Strategy I.1.5:** Evaluate and implement the school’s annual marketing plan.

**Strategy I.1.6:** Plan and publicize school events locally, regionally, and statewide.
**Strategy I.1.7:** Seek new and otherwise untapped cultural groups and special interest groups with which to discuss LSMSA.

**Strategy I.1.8:** Seek funding from the LSMSA Foundation to support special initiatives in the marketing plan.

**Strategy I.1.9:** Respond to web questions and emails to the Admissions email account.

**Performance Indicators**

- **Input:** Number of events held.
- **Output:**
  - Number of attendees at LSMSA special events.
  - Number of parishes visited.
  - Number of visits to school’s social media sites.
  - Average number of publications, special events, and outreach programs per month.
  - Average number of press releases and stories featured on the school’s website and through social media per month.
  - Number of distinct media utilized per month.

- **Outcome:** Number of students added annually to the applicant database.
  - Percentage of applicants attending special events.

- **Quality:**
  - Percentage of attendees rating special events Good or Excellent.
  - Percentage of students who apply for enrollment who also attended a special event.
  - Response to school’s social media, including the frequency of shares.

**Operations Objective I.2:** Annually increase the number of inquiries about the school by 5%.

- **Strategy I.2.1:** Provide avenues for inquiry on the school’s website.

- **Strategy I.2.2:** Collect information from participants at all school events.

- **Strategy I.2.3:** Implement the annual marketing plan.

- **Strategy I.2.4:** Maintain an active and efficient database of potential students.

**Performance Indicators**

- **Input:** Number of inquiries recorded.
- **Outcome:** Percentage change in number of inquiries versus prior year.
Efficiency:  
Percentage of inquiries to which responses are made.  
Number of inquiries resulting in applications.

Operations Objective I.3:  Annually increase the number of students completing the application process by 3%.

Strategy I.3.1: Identify alumni/parents to identify and encourage local students for admission consideration.

Strategy I.3.2: Utilize students to make directed personal contact with applicants.

Strategy I.3.3: Implement the annual marketing plan.

Strategy I.3.4: Hold at least one school event in every parish every three years.

Strategy I.3.5: Maintain an active and efficient database of potential students.

Performance Indicators

Input:  
Number of alumni/parents involved in community based recruiting.  
Number of completed applications.

Output:  
Number of parishes visited.  
Number of student-based personal contacts with applicants.

Outcome:  
Percentage change in number of completed applications over prior FY.

Efficiency:  
Percentage of applicants with complete applications admitted.

Quality:  
Percentage of parents rating the admission process Good or Excellent.

Operations Objective I.4:  Annually enroll students from at least 80% of the state’s parishes.

Strategy I.4.1: Identify alumni/parents to host meetings in different areas of the state.

Strategy I.4.2: Hold at least one school event in every parish every three years.

Performance Indicators

Output:  
Number of parishes visited.  
Number of contacts made with students in the database.

Outcome:  
Percentage of parishes represented in student body.
Operations Objective I.5: To achieve an accurate alumni database of 50% by FY16.

**Strategy I.5.1:** Provide for self-reported personal information updates through the school’s website and social media.

**Strategy I.5.2:** Create value for alumni in the database.

**Strategy I.5.3:** Use the database to provide ongoing opportunities for alumni to remain connected to LSMSA through on-campus events with current students.

**Strategy I.5.4:** Use the database to inform alumni of reunions and special alumni events, both on campus and throughout the nation.

**Strategy I.5.5:** Conduct annual surveys of alumni, with discrete information designed around the number of years since graduation from LSMSA.

**Performance Indicators**

**Input:** Number of alumni.
Number of alumni with valid postal or email addresses.

**Outcome:** Percentage of alumni with valid postal or email addresses in the database.
Response rate to annual surveys of alumni.

Operations Objective II.1: To seek funding at the national sister school average per student funding by FY16 and to allocate funding properly.

**Strategy II.1.1:** Develop annualized, prioritized funding needs from which the operating budget request will be based and submitted to the LSMSA Board of Directors and the Division of Administration.

**Strategy II.1.2:** Annually gather funding data from sister schools.

**Strategy II.1.3:** Conduct monthly budget reviews and make necessary changes to keep funding aligned to prioritized needs.

**Strategy II.1.4:** Conduct grant request meetings to determine possible grants to meet prioritized needs or provide particular opportunities.

**Strategy II.1.5:** Identify and develop methods for increasing self-generated revenue without imposing additional fee burdens on students and families.

**Performance Indicators**

**Input:** Funding as a percentage of national sister school average per student funding.
Outcome: Percentage change in total dollars received.
Efficiency: Activity cost per student.
Activity percent of program total.

Operations Objective II.2: To secure funding annually for improvements and replacements of instructional supplies and equipment, and for two (2) capital construction projects by FY16.

Strategy II.2.1: Develop prioritized capital project funding needs.

Strategy II.2.2: Renew and replace physical assets to support the program and on the basis of their estimated useful lives.

Strategy II.2.3: Seek grants and other forms of support.

Strategy II.2.4: Develop and publish materials that demonstrate the need for capital improvement and capital funding.

Strategy II.2.5: Gain funding for a deferred maintenance program.

Performance Indicators

Input: Number of projects submitted for funding.
Schedule of replacement for textbooks, computers, and other instructional assets.
Schedule of useful for major equipment and facilities.

Output: Percentage of textbooks and computers more than three years old.
Percentage of equipment in science labs, music and art studios, and other classroom technology beyond its useful life.
Percentage of physical plant equipment beyond its useful life.

Outcome: Number of projects funded.

Quality: Percentage of stakeholders rating LSMSA facilities Good or Excellent.
Percentage of stakeholders rating classroom support materials Good or Excellent.
PROGRAM TWO - LSMSA VIRTUAL SCHOOL

Mission
The mission of the LSMSA Virtual School is to expand learning opportunities for students statewide through on-line delivery of courses.

Goals
I. To be an active provider through the LDOE’s Course Choice program.
II. To provide courses in public school districts as well as for home-schooled students and students in parochial and private schools.
III. To provide a curriculum that will meet the needs of high-achieving, highly-motivated students in middle and secondary school grades. (R.S. 17:1965 (C))

Human Resource Policies that are Helpful and Beneficial to Women and Families:
LSMSA provides a free and appropriate education to high-ability, highly-motivated high school students thus offering educational services to families. In addition, all LSMSA HR policies and procedures adhere to federal and state guidelines pertaining to the appropriate treatment of women and families. Finally, forty percent of the math and science faculty at LSMSA are women and provide role models and mentorships in subject areas where females are traditionally underrepresented.

Program Activity: LSMSA Virtual School

VS Objective I.1: LSMSA will be found in compliance with all expectations of the State Legislative Auditor’s Office as it works with the LDOE Course Choice Office, or individual districts or schools.

   Strategy I.1.1: Maintain the current forms and data requirements as determined by LSMSA.

   Strategy I.1.2: Follow the agreement established with the LDOE as a Course Choice provider.

   Strategy I.1.3: Establish and follow agreements with individual school districts or school for which on-line courses are provided.

   Strategy I.1.4: Develop an online communication system to gather information.

   Strategy I.1.5: Develop and maintain an online communication system with participating schools to facilitate the flow of inventory information.

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4 The LSMSA Virtual School Program stakeholders include all high school students in Louisiana whose schools provide LVS courses or who elect to take Virtual School courses. The services and benefits received by these stakeholders are detailed throughout the strategic plan.
Performance Indicators

Outcome: Number of audit findings as a result of work with DOE Course Choice and individual districts and schools.

VS Objective II.1: Each year LSMSA will develop and offer courses that provide acceleration and/or enrichment opportunities for high-achieving, highly-motivated secondary and middle school students.

Strategy II.1.1: Create a development team that will determine how best to offer content.

Strategy II.1.2: Advertise course offerings throughout the state.

Strategy II.1.3: Source appropriate online and/or digital sources to replace physical course support material.

Performance Indicators

Input: Number of requests for course development.

Output: Number of courses developed each year.

Outcome: Number of students served.

Quality: Percentage of students enrolled in courses rating the course(s) Good or Excellent.

VS Objective III.1: LSMSA will provide information about Virtual School instructional offerings to stakeholders when requested.

Strategy III.1.1: Gather data about instructional offerings.

Strategy III.1.2: Provide information upon request.

Performance Indicators

Output: Number of parishes served.

Number of schools served.

Number of students served.

Number of sections scheduled.

Outcome: Number of students in TOPS qualifying courses.

Number of students in Advanced Placement courses.

Number of students in Dual Enrollment courses.

Efficiency: Percentage of students enrolled in TOPS qualifying courses.
LOUISIANA SCHOOL
FOR MATH, SCIENCE, AND THE ARTS
Natchitoches, Louisiana

STRATEGIC PLAN—PERFORMANCE INDICATORS
2014–2019
PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objective 1: LSMSA will outperform all other Louisiana secondary education institutions, as evidenced by data from the First Time Freshman Report, college credits through articulation, ACT composite score, and percentage of students qualifying for TOPS.
Indicator Name: Incoming students’ composite ACT score
Indicator LaPAS PI Code:

1. Type and Level: Input, Supporting

2. Rationale, Relevance, Reliability: Admission to LSMSA is based upon selective criteria including standardized tests such as the ACT. This score will be compared to students’ scores upon graduation to measure academic growth and will demonstrate the effectiveness of LSMSA’s academic program.

3. Use: The change in the score will be a basis for changing the academic program at LSMSA, and such changes may result in changes in budgeting patterns.

4. Clarity: The name clearly identifies what is being measured.

5. Data Source, Collection and Reporting: The test is administered several times each year, scores are generally available within two months of the administration of the test. Incoming students report their scores from whatever administration they attend.

6. Calculation Methodology: The composite scores of all incoming students will be aggregated and divided by the number of students submitting the scores to create an average score.

7. Scope: The scores are aggregated.

8. Caveats: The ACT is a national standardized exam from which all biases have been removed. It is administered in the same manner and at the same time regardless of the location of the administration. The only concern is that some students perform poorly on standardized tests, and those results could skew the average downward.

9. Accuracy, Maintenance, Support: The ACT is a national standardized exam administered by the Educational Testing Service which has an excellent reputation of scoring accuracy. Scores are a part of students’ permanent records.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objective 1: LSMSA will outperform all other Louisiana secondary education institutions, as evidenced by data from the First Time Freshman Report, college credits through articulation, ACT composite score, and percentage of students qualifying for TOPS.
Indicator Name: Number of articulation agreements in place
Indicator LaPAS PI Code: none

1. **Type and Level:** Input, Supporting

2. **Rationale, Relevance, Reliability:** Articulation agreements are pacts which provide college/university course credit for classes taken at LSMSA. LSMSA has more articulation agreements than any other public secondary school in Louisiana. This indicator demonstrates the value of instruction provided by LSMSA.

3. **Use:** The school will use this statistic as the basis for seeking new and expanded articulation agreements. The school may use the value of these courses to seek further improvement in its academic programming.

4. **Clarity:** The indicator is clearly measured and contains no jargon or unclear language.

5. **Data Source, Collection and Reporting:** The school maintains a record of all such agreements. Agreements remain in force unless changes are made. The value is aggregate.

6. **Calculation Methodology:** The number of agreements with all universities and colleges will be totaled each year by simple counting.

7. **Scope:** The indicator is aggregated on an annual basis.

8. **Caveats:** There are no weaknesses, and the only limitation is the acceptance of such agreements by colleges and universities.

9. **Accuracy, Maintenance, Support:** The indicator is accurate as a “headcount” statistic. No audit has been performed or is necessary.

10. **Responsible Person:** Dr. Kristi Key, Director of Academic Services
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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objective 1: LSMSA will outperform all other Louisiana secondary education institutions, as evidenced by data from the First Time Freshman Report, college credits through articulation, ACT composite score, and percentage of students qualifying for TOPS.
Indicator Name: Graduating students’ ACT composite score
Indicator LaPAS PI Code: none

1. **Type and Level**: Output, Key

2. **Rationale, Relevance, Reliability**: This score will demonstrate students’ improvement on a national standardized exam after attending LSMSA. The exam is recognized as a reliable indicator of students’ readiness for college-level work.

3. **Use**: The score is in several parts, and the administration will examine each part to determine the need for changes in the academic program.

4. **Clarity**: ACT means American College Test. The exam is nationally recognized. No other terms or jargon are used.

5. **Data Source, Collection and Reporting**: The test is administered several time each year, scores are generally available within two months of the administration of the test. Graduating students report their scores to universities they may attend.

6. **Calculation Methodology**: The composite scores of all graduating students will be aggregated and divided by the number of students submitting the scores to create an average score.

7. **Scope**: The scores are aggregated.

8. **Caveats**: The ACT is a national standardized exam from which all biases have been removed. It is administered in the same manner and at the same time regardless of the location of the administration. The only concern is that some students perform poorly on standardized tests, and those results could skew the average downward.

9. **Accuracy, Maintenance, Support**: The ACT is a national standardized exam administered by the Educational Testing Service which has an excellent reputation of scoring accuracy. Scores are a part of students’ permanent records.

10. **Responsible Person**: Dr. Kristi Key, Director of Academic Services
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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objective 1: LSMSA will outperform all other Louisiana secondary education institutions, as evidenced by data from the First Time Freshman Report, college credits through articulation, ACT composite score, and percentage of students qualifying for TOPS.

Indicator Name: Percentage of graduates in good standing after first year of college
Indicator LaPAS PI Code: 23966

1. Type and Level: Output, key

2. Rationale, Relevance, Reliability: National statistics are available to demonstrate students’ success in college. This measure reflects first year students’ level of preparation for college level work.

3. Use: This indicator will be used to determine whether changes are needed in the academic program.

4. Clarity: The indicator is a clear measure and contains no jargon or unusual terms.

5. Data Source, Collection and Reporting: The information is part of a national data base that has been recognized for its accuracy. The measures are reported annually.

6. Calculation Methodology: No calculation is necessary. School-by-school numbers are clearly stated.

7. Scope: The values are aggregated and are readily comparable to values for other schools in the state and nation.

8. Caveats: The values are gathered and presented by an outside organization, so LSMSA has no control over when or how the data is reported.

9. Accuracy, Maintenance, Support: The data has a reputation for accuracy and has not been audited by the State of Louisiana.

10. Responsible Person: Dr. Kristi Key, Director of Academic Services
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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objective 1: LSMSA will outperform all other Louisiana secondary education institutions, as evidenced by data from the First Time Freshman Report, college credits through articulation, ACT composite score, and percentage of students qualifying for TOPS.
Indicator Name: Percentage of graduates in remedial courses during first year of college
Indicator LaPAS PI Code: none

1. Type and Level: Output, supporting

2. Rationale, Relevance, Reliability: National statistics are available to demonstrate whether students require remediation in college. This measure reflects first year students’ level of preparation for college level work.

3. Use: This indicator will be used to determine whether changes are needed in the academic program.

4. Clarity: The indicator is a clear measure and contains no jargon or unusual terms.

5. Data Source, Collection and Reporting: The information is part of a national data base that has been recognized for its accuracy. The measures are reported annually.

6. Calculation Methodology: No calculation is necessary. School-by-school numbers are clearly stated.

7. Scope: The values are aggregated and are readily comparable to values for other schools in the state and nation.

8. Caveats: The values are gathered and presented by an outside organization, so LSMSA has no control over when or how the data is reported.

9. Accuracy, Maintenance, Support: The data has a reputation for accuracy and has not been audited by the State of Louisiana.

10 Responsible Person: Dr. Kristi Key, Director of Academic Services
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Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objective 1: LSMSA will outperform all other Louisiana secondary education institutions, as evidenced by data from the First Time Freshman Report, college credits through articulation, ACT composite score, and percentage of students qualifying for TOPS.

Indicator Name: Number of courses that articulate for credit at University of Louisiana schools
Indicator LaPAS PI Code: none

1. Type and Level: Output, supporting

2. Rationale, Relevance, Reliability: Articulation agreements state the specific courses for which college credit will be granted. This statistic demonstrates how many courses are recognized by colleges and universities as strong enough to earn credit.

3. Use: Courses not deemed strong enough to earn college credit will be examined to determine whether such courses can be strengthened.

4. Clarity: The value is a clear measure of the value indicated. No jargon or unusual terms are used.

5. Data Source, Collection and Reporting: The course lists are a part of the articulation agreements and may be amended at any time. New agreements and expansion of existing agreements are sought each year.

6. Calculation Methodology: The calculation is a simple head count of courses listed.

7. Scope: The value is aggregated.

8. Caveats: The indicator is strong. The only limitation is the number of courses accepted by the colleges and universities entering into articulation agreements.

9. Accuracy, Maintenance, Support: The data has not been audited by the auditor or any outside source. The methodology is simple and clear.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objective 1: LSMSA will outperform all other Louisiana secondary education institutions, as evidenced by data from the First Time Freshman Report, college credits through articulation, ACT composite score, and percentage of students qualifying for TOPS.

Indicator Name: Number of courses that articulate for credit at other colleges and universities
Indicator LaPAS PI Code: none

1. Type and Level: Output, supporting

2. Rationale, Relevance, Reliability: Articulation agreements state the specific courses for which college credit will be granted. This statistic demonstrates how many courses are recognized by colleges and universities as strong enough to earn credit.

3. Use: Courses not deemed strong enough to earn college credit will be examined to determine whether such courses can be strengthened.

4. Clarity: The value is a clear measure of the value indicated. No jargon or unusual terms are used.

5. Data Source, Collection and Reporting: The course lists are a part of the articulation agreements and may be amended at any time. New agreements and expansion of existing agreements are sought each year.

6. Calculation Methodology: The calculation is a simple head count of courses listed.

7. Scope: The value is aggregated.

8. Caveats: The indicator is strong. The only limitation is the number of courses accepted by the colleges and universities entering into articulation agreements.

9. Accuracy, Maintenance, Support: The data has not been audited by the auditor or any outside source. The methodology is simple and clear.

10. Responsible Person: Dr. Kristi Key, Director of Academic Services
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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objective 1: LSMSA will outperform all other Louisiana secondary education institutions, as evidenced by data from the First Time Freshman Report, college credits through articulation, ACT composite score, and percentage of students qualifying for TOPS.

Indicator Name: Number of seniors
Indicator LaPAS PI Code: none

1. **Type and Level:** Output, supporting

2. **Rationale, Relevance, Reliability:** This indicator establishes a base statistic for other values involving seniors. It is reliable in that LSMSA controls all data.

3. **Use:** The indicator is used mostly as a base line for viewing other indicators and will be used internally.

4. **Clarity:** The statistic in unambiguous and contains no jargon.

5. **Data Source, Collection and Reporting:** The data is contained in student records controlled by LSMSA. The value may change as the school year progresses.

6. **Calculation Methodology:** Calculation is performed by head count of information in student records.

7. **Scope:** The indicator is aggregated.

8. **Caveats:** The value is generally static, but seniors may be separated from the school for a number of reasons.

9. **Accuracy, Maintenance, Support:** The statistic is very accurate, and the data is available for review if an audit of such information is needed.

10. **Responsible Person:** Dr. Kristi Key, Director of Academic Services
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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objective 1: LSMSA will outperform all other Louisiana secondary education institutions, as evidenced by data from the First Time Freshman Report, college credits through articulation, ACT composite score, and percentage of students qualifying for TOPS.
Indicator Name: Growth in ACT composite from admission to graduation
Indicator LaPAS PI Code: 24485

1. Type and Level: Output, key

2. Rationale, Relevance, Reliability: Admission to LSMSA is based upon selective criteria including standardized tests such as the ACT. This score will be compared to students’ scores upon graduation to measure academic growth and will demonstrate the effectiveness of LSMSA’s academic program.

3. Use: The change in the score will be a basis for changing the academic program at LSMSA, and such changes may result in changes in budgeting patterns.

4. Clarity: The indicator contains no ambiguous language or jargon.

5. Data Source, Collection and Reporting: The test is administered several times each year, scores are generally available within two months of the administration of the test. Incoming students report their scores from whatever administration they attend.

6. Calculation Methodology: The incoming students’ ACT composite score will be subtracted from the graduating students’ ACT composite score to yield the difference.

7. Scope: The indicator is the difference between two aggregated indicator values.

8. Caveats: No weaknesses or limitations are anticipated.

9. Accuracy, Maintenance, Support: The ACT is a national standardized exam administered by the Educational Testing Service which has an excellent reputation of scoring accuracy. Scores are a part of students’ permanent records.

10. Responsible Person: Dr. Kristi Key, Director of Academic Services
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Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objective 1: LSMSA will outperform all other Louisiana secondary education institutions, as evidenced by data from the First Time Freshman Report, college credits through articulation, ACT composite score, and percentage of students qualifying for TOPS.
Indicator Name: Percentage of graduates qualifying for TOPS
Indicator LaPAS PI Code: 21472

1. **Type and Level:** Outcome, supporting

2. **Rationale, Relevance, Reliability:** Nearly 100 percent of all graduates qualify for TOPS. This is a measure of the performance of LSMSA’s academic program. The measure is reliable.

3. **Use:** Changes in curriculum and course content will be based partially on this data.

4. **Clarity:** TOPS is a well-recognized statewide program. No other jargon or terms are used.

5. **Data Source, Collection and Reporting:** The State Department of Education reports to LSMSA the number of its graduates who qualify for TOPS each year.

6. **Calculation Methodology:** Headcount

7. **Scope:** The indicator is aggregated. Information subsets would be of little value.

8. **Caveats:** The information is controlled by the Department of Education.

9. **Accuracy, Maintenance, Support:** The legislative auditor audits the Department of Education which maintains all TOPS data.

10. **Responsible Person:** Dr. Kristi Key, Director of Academic Services
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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objective 1: LSMSA will outperform all other Louisiana secondary education institutions, as evidenced by data from the First Time Freshman Report, college credits through articulation, ACT composite score, and percentage of students qualifying for TOPS.
Indicator Name: Total merit-based grant and scholarship offerings
Indicator LaPAS PI Code: 15763

1. **Type and Level:** Outcome, key

2. **Rationale, Relevance, Reliability:** This indicator demonstrates how highly LSMSA graduates are valued by colleges/universities which offer often scarce grants and scholarships. The total compares very favorably with any other school in Louisiana.

3. **Use:** This indicator is the result of the schools process of educational and personal development of students. It is not used for decision-making.

4. **Clarity:** The indicator is clear, no jargon is used.

5. **Data Source, Collection and Reporting:** LSMSA college counselors work with students in applying for scholarships and grants, and results are reported by students to the counselors. The total is generated annually.

6. **Calculation Methodology:** Student reports of grant and scholarship offers are aggregated and reported as a total.

7. **Scope:** The indicator is aggregated. No subset would be of value.

8. **Caveats:** All grant and scholarship offers are made by colleges, universities, and other entities. LSMSA has no control over such offers.

9. **Accuracy, Maintenance, Support:** The accuracy of the indicator is based upon the accuracy of reports from students.

10. **Responsible Person:** Dr. Kristi Key, Director of Academic Services
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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objective 1: LSMSA will outperform all other Louisiana secondary education institutions, as evidenced by data from the First Time Freshman Report, college credits through articulation, ACT composite score, and percentage of students qualifying for TOPS.
Indicator Name: Percentage of graduates who qualify for articulated credit
Indicator LaPAS PI Code: none

1. Type and Level: Outcome, supporting

2. Rationale, Relevance, Reliability: This indicator demonstrates how many students qualify to receive college credit for LSMSA courses. It highlights LSMSA’s unique position in this regard.

3. Use: Possible changes in the curriculum and course content may be based upon this indicator. The indicator has far-reaching implications relative to reducing the costs of a college degree.

4. Clarity: “Articulated” in this context means the acceptance of LSMSA courses for college credit. No other jargon or unusual terms are used.

5. Data Source, Collection and Reporting: The Director of Academic Services collects and maintains the data needed to determine this value. For purposes of this indicator, the value would be determined annually and would include only graduating students.

6. Calculation Methodology: Staff will inspect each graduating student’s transcript to determine if such student achieved the required grade in the various courses accepted for articulated credit. Staff will aggregate the number of students who fail to qualify.

7. Scope: Data is aggregated. No subset of data would have value.

8. Caveats: It is unlikely that any student would fail to achieve the necessary grade in at least one qualifying course during his/her time at LSMSA.

9. Accuracy, Maintenance, Support: The data are maintained in each student’s record and is available for examination, but no audit has been performed.

10. Responsible Person: Dr. Kristi Key, Director of Academic Services
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**PROGRAM:** Living and Learning Community  
**Activity:** LSMSA Living/Learning Community  
**Objective:** LLC Objective 1: LSMSA will outperform all other Louisiana secondary education institutions, as evidenced by data from the First Time Freshman Report, college credits through articulation, ACT composite score, and percentage of students qualifying for TOPS.

**Indicator Name:** Percentage of students scoring Good or Excellent on end-of-course testing, or the two highest categories in other state and national examinations and assessments

**Indicator LaPAS PI Code:** none

1. **Type and Level:** Outcome, supporting

2. **Rationale, Relevance, Reliability:** This indicator will demonstrate the strength of LSMSA’s academic program and will provide data for comparison with other schools.

3. **Use:** Possible changes in curricula and course content may be based upon these values. The data will be used for internal investigation and improvement.

4. **Clarity:** The indicator is clear and uses no jargon or unusual terms.

5. **Data Source, Collection and Reporting:** The data will be gathered from the administrator(s) of the examinations and assessments. The frequency of the report will be based upon the timing of the examination or assessment.

6. **Calculation Methodology:** Headcount

7. **Scope:** The indicator will be aggregated. Subsets of data may be used to examine single courses or groups of courses.

8. **Caveats:** LSMSA will not administer all such examinations and assessments, so the accuracy and value of such examinations and assessments is beyond LSMSA’s control.

9. **Accuracy, Maintenance, Support:** No information is available regarding such audits.

10. **Responsible Person:** Dr. Kristi Key, Director of Academic Services  
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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objective 1: LSMSA will outperform all other Louisiana secondary education institutions, as evidenced by data from the First Time Freshman Report, college credits through articulation, ACT composite score, and percentage of students qualifying for TOPS.
Indicator Name: Percentage of sections with enrollment above 15:1 ratio
Indicator LaPAS PI Code: 14350

1. Type and Level: Outcome, key

2. Rationale, Relevance, Reliability: R.S. 1965(d) states that the pupil-to-teacher ratio in regular academic classes shall not exceed 15-to-1. Funding level dictates that the ratio be exceeded. This indicator demonstrates the quality of the school’s academic program although it is funded below statutorily-mandated levels.

3. Use: Decisions regarding faculty positions are based partially upon this data, and this underfunding continues to be a funding need which the school raises annually.

4. Clarity: The indicator is clear, and no jargon or unusual terms are used.

5. Data Source, Collection and Reporting: The Director of Academic Services and the Registrar maintain this information. The Registrar is responsible for scheduling classes and minimizes the effect of the underfunding.

6. Calculation Methodology: The roster of enrollment in each class is examined and a count of classes exceeding the ratio is determined. That number is divided by the total number of classes.

7. Scope: The indicator is aggregated. Subsets of the data would demonstrate whether one academic discipline has more such classes than another.

8. Caveats: The school must schedule an adequate number of sections to address the academic needs of the students. Because there are not enough instructors to teach all of the sections, many sections must be overloaded with students.

9. Accuracy, Maintenance, Support: The indicator is accurate in that it reflects enrollment data generated by the school. The data is available for inspection, but no audit has been conducted.

10. Responsible Person: Dr. Kristi Key, Director of Academic Services
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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objective 1: LSMSA will outperform all other Louisiana secondary education institutions, as evidenced by data from the First Time Freshman Report, college credits through articulation, ACT composite score, and percentage of students qualifying for TOPS.

Indicator Name: Percentage of graduates matriculating to in-state colleges with articulation agreements
Indicator LaPAS PI Code: none

1. Type and Level: Efficiency, support

2. Rationale, Relevance, Reliability: This indicator demonstrates the success of the school in keeping its graduates in Louisiana, largely due to articulation agreements. The data is maintained by the school and is based upon data provided by the graduates.

3. Use: The indicator demonstrates that articulation agreement provide an incentive for students to matriculate to in-state institutions. It serves as a basis for continued efforts to initiate and expand such agreements.

4. Clarity: Articulation in this content means the communication of course credit between LSMSA and colleges/universities. No other jargon or unusual terms are used.

5. Data Source, Collection and Reporting: Students report to the school the colleges and universities to which they will matriculate. This is reported once each year.

6. Calculation Methodology: The number of students matriculating to in-state institutions is divided by the total number of graduates.

7. Scope: The indicator is aggregated. Subsets of the data would have no value.

8. Caveats: Students choose the college or university they attend. The school can only provide incentives for matriculation to in-state colleges and universities.

9. Accuracy, Maintenance, Support: The data is maintained by the school after being reported by the students. The data is available for review, but no audit has been conducted.

10. Responsible Person: Ms. Emily Shumate, Director of Student Services
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**PERFORMANCE INDICATOR DOCUMENTATION**

**Program:** Living and Learning Community  
**Activity:** LSMSA Living/Learning Community  
**Objective:** LLC Objective 1: LSMSA will outperform all other Louisiana secondary education institutions, as evidenced by data from the First Time Freshman Report, college credits through articulation, ACT composite score, and percentage of students qualifying for TOPS.

**Indicator Name:** Number of years as recipient of Golden Achievement Award from LSU  
**Indicator LaPAS PI Code:** none

1. **Type and Level:** Quality, supporting

2. **Rationale, Relevance, Reliability:** LSU awards this honor to schools whose students perform extremely well at LSU Spring Testing and earn credit at LSU via those tests. LSU determines which schools receive this award.

3. **Use:** This indicator is a result of the academic program. It is not used in the decision-making process.

4. **Clarity:** The indicator is clear and uses no jargon or unusual terms.

5. **Data Source, Collection and Reporting:** LSU determine which schools receive the award. Each school maintains a record of how many years they have received the award. The award is given annually.

6. **Calculation Methodology:** Headcount

7. **Scope:** The indicator is cumulative, citing the total number of years the award has been received.

8. **Caveats:** LSU chooses award recipients. LSMSA students’ performance at Spring Testing determines whether LSMSA will receive the award in any given year.

9. **Accuracy, Maintenance, Support:** LSMSA has saved the plaques and certificates awarded by LSU, and those are available to examination. The data has not been audited.

10. **Responsible Person:** Dr. Kristi Key, Director of Academic Services  
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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objective 2: LSMSA will attract and retain a highly qualified faculty and staff committed to providing the services necessary to achieve the school’s mission with an annual attrition less than 5% exclusive of terminations, retirements, or mandatory reductions in force.

Indicator Name: Percentage of faculty with terminal degrees
Indicator LaPAS PI Code: 21498

1. **Type and Level:** Input, key

2. **Rationale, Relevance, Reliability:** This indicator demonstrates the quality of the faculty. The measure is reliable. All faculty are qualified to teach at the college level.

3. **Use:** This indicator demonstrates LSMSA’s commitment to seek the best-qualified faculty member for each position.

4. **Clarity:** The indicator is clear with no jargon or unusual terms.

5. **Data Source, Collection and Reporting:** The data is found in each instructor’s resume, and references are checked for accuracy. When instructors complete additional degrees, those degrees are reflected in the instructor’s personnel record.

6. **Calculation Methodology:** Headcount

7. **Scope:** The indicator is aggregated. Subsets of the data would have no value.

8. **Caveats:** Instructors are required to possess a minimum of a Master’s degree in the subject(s) they teach. Most possess a doctoral degree in their subject area.

9. **Accuracy, Maintenance, Support:** The degree level of each instructor is check with his/her references. The data is available for review. No audit has been conducted.

10. **Responsible Person:** Dr. Kristi Key, Director of Academic Services
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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objective 2: LSMSA will attract and retain a highly qualified faculty and staff committed to providing the services necessary to achieve the school’s mission with an annual attrition less than 5% exclusive of terminations, retirements, or mandatory reductions in force.

Indicator Name: Percentage of faculty and staff participating in on-campus professional development opportunities
Indicator LaPAS PI Code: none

1. Type and Level: Output, supporting

2. Rationale, Relevance, Reliability: This indicator demonstrates LSMSA’s on-going efforts to continually improve the qualifications and skills of its faculty and staff. The indicator is a reliable measure of the professional improvement of the faculty and staff.

3. Use: Professional improvement is one component of faculty/staff evaluations.

4. Clarity: The indicator contains no jargon or unusual terms.

5. Data Source, Collection and Reporting: Faculty and staff use sign-up sheets at each venue to record their participation in on-campus development programs. That information is maintained in a master file.

6. Calculation Methodology: Participants will use sign-up sheets to record attendance. The total number of participants will be divided by the total number of employees to calculate the percentage.

7. Scope: The indicator is aggregated. Subsets of the data would have no value.

8. Caveats: Faculty and staff are encouraged to participate in professional development activities, but funds to provide such activities are very limited.

9. Accuracy, Maintenance, Support: The data is maintained by the Director of Academic Services and is available for inspection. No audit has been conducted.

10. Responsible Person: Dr. Kristi Key, Director of Academic Services
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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objective 2: LSMSA will attract and retain a highly qualified faculty and staff committed to providing the services necessary to achieve the school’s mission with an annual attrition less than 5% exclusive of terminations, retirements, or mandatory reductions in force.
Indicator Name: Percentage of faculty and staffs participating in off-campus professional development opportunities
Indicator LaPAS PI Code: 24487

1. **Type and Level:** Output, supporting

2. **Rationale, Relevance, Reliability:** This indicator demonstrates LSMSA’s on-going efforts to continually improve the qualifications and skills of its faculty and staff. The indicator is a reliable measure of the professional improvement of the faculty and staff.

3. **Use:** Professional improvement is one component of faculty/staff evaluations.

4. **Clarity:** The indicator contains no jargon or unusual terms.

5. **Data Source, Collection and Reporting:** Faculty and staff report participation in off-campus development programs. That information is retained in a master file.

6. **Calculation Methodology:** The number of participants will be divided by the total number of employees to yield this percentage.

7. **Scope:** The indicator is aggregated. Subsets of the data would have no value.

8. **Caveats:** Faculty and staff are encouraged to participate in professional development activities, but funds to provide such activities are very limited.

9. **Accuracy, Maintenance, Support:** The data is maintained by the Director of Academic Services and is available for inspection. No audit has been conducted.

10. **Responsible Person:** Dr. Kristi Key, Director of Academic Services
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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objective 2: LSMSA will attract and retain a highly qualified faculty and staff committed to providing the services necessary to achieve the school’s mission with an annual attrition less than 5% exclusive of terminations, retirements, or mandatory reductions in force.

Indicator Name: Annual attrition as a percentage of faculty and staff
Indicator LaPAS PI Code: 24486

1. Type and Level: Outcome, key

2. Rationale, Relevance, Reliability: This indicator demonstrates the success of LSMSA’s efforts to retain its highly-qualified faculty and staff. The indicator will reliably and accurately measure the loss of faculty and staff on an annual basis.

3. Use: The indicator will identify positions with high turnover for review and possibly changes. This may result in changes in budget requests.

4. Clarity: The indicator is clearly stated with no jargon or unusual terms.

5. Data Source, Collection and Reporting: The data will be maintained by the Chief of Staff/Director of Finance and Operations. Changes will be recorded as they occur, and the value will be calculated on an annual basis.

6. Calculation Methodology: The number of faculty and staff leaving the school will be divided by the total number of faculty and staff to yield the percentage.

7. Scope: The indicator is aggregated. Subsets of the data would have no value.

8. Caveats: The data will indicate the percentage of faculty and staff departing the school. As a part of an exit interview, the school will seek the reasons for the departure and will use those reasons in an effort to improve each position.

9. Accuracy, Maintenance, Support: The departures will be a part of each faculty and staff member’s personnel file which is maintained by the Chief of Staff/Director of Finance and Operations. Personnel files are not available for viewing. No audit of this data had been conducted.

10. Responsible Person: Mr. John Allen, Chief of Staff/Director of Finance and Operations
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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community  
Activity: LSMSA Living/Learning Community  
Objective: LLC Objective 2: LSMSA will attract and retain a highly qualified faculty and staff committed to providing the services necessary to achieve the school’s mission with an annual attrition less than 5% exclusive of terminations, retirements, or mandatory reductions in force.

Indicator Name: Average LSMSA faculty salary compared to average sister school salaries
Indicator LaPAS PI Code: none

1. Type and Level: Efficiency, key

2. Rationale, Relevance, Reliability: Salary is a major factor in employing and retaining faculty. This indicator compares salaries between LSMSA and similar schools in the nation. LSMSA currently ranks very low by comparison.

3. Use: LSMSA will continue to seek increases in salaries for its faculty as an incentive to retention. Additionally, starting salaries must be adequate to entice new faculty to join LSMSA.

4. Clarity: In this context, sister schools means other schools in the nation that have similar students, programs, operations, and facilities.

5. Data Source, Collection and Reporting: Each year, sister schools will be asked to share salary information with LSMSA.

6. Calculation Methodology: The average salary of LSMSA faculty will be subtracted from the national average of faculty salaries at similar schools.

7. Scope: The indicator is aggregated. Subsets of the data would have no value.

8. Caveats: LSMSA faculty salaries are in the bottom third of Louisiana public schools and well below the national average for sister schools. The level of salaries increases the difficulty in bringing new well-qualified faculty members to LSMSA.

9. Accuracy, Maintenance, Support: The data from sister schools is under their control, and LSMSA must assume its accuracy. Individual salaries are not available for inspection. The data has never been audited.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objective 2: LSMSA will attract and retain a highly qualified faculty and staff committed to providing the services necessary to achieve the school’s mission with an annual attrition less than 5% exclusive of terminations, retirements, or mandatory reductions in force.

Indicator Name: Average LSMSA staff salary compared to average sister school salaries
Indicator LaPAS PI Code: none

1. Type and Level: Efficiency, key

2. Rationale, Relevance, Reliability: Salary is a major factor in employing and retaining staff. This indicator compares salaries between LSMSA and similar schools in the nation.

3. Use: LSMSA will continue to seek increases in salaries for its staff as an incentive to retention. Additionally, starting salaries must be adequate to entice new staff to join LSMSA.

4. Clarity: In this context, sister schools means other schools in the nation that have similar students, programs, operations, and facilities.

5. Data Source, Collection and Reporting: Each year, sister schools will be asked to share salary information with LSMSA.

6. Calculation Methodology: The average salary of LSMSA staff will be subtracted from the national average of staff salaries at similar schools.

7. Scope: The indicator is aggregated. Subsets of the data would have no value.

8. Caveats: The level of salaries increases the difficulty in bringing new well-qualified staff members to LSMSA.

9. Accuracy, Maintenance, Support: The data from sister schools is under their control, and LSMSA must assume its accuracy. Individual salaries are not available for inspection. The data has never been audited.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objective 2: LSMSA will attract and retain a highly qualified faculty and staff committed to providing the services necessary to achieve the school’s mission with an annual attrition less than 5% exclusive of terminations, retirements, or mandatory reductions in force.

Indicator Name: Percentage of faculty and staff rating administrative support Good or Excellent
Indicator LaPAS PI Code: none

1. Type and Level: Quality, supporting

2. Rationale, Relevance, Reliability: This indicator measures faculty and staff perceptions of LSMSA’s efforts to retain them. The data is gathered for evaluations of LSMSA’s administrative support services.

3. Use: The evaluations will be used to deciding whether changes in administrative support are warranted. The results could cause changes in budget requests.

4. Clarity: The indicator is clearly stated with no jargon or unusual terms.

5. Data Source, Collection and Reporting: The evaluations are administered by the Executive Director of LSMSA annually and are maintained in that office.

6. Calculation Methodology: Headcount

7. Scope: The indicator is aggregated. No subset of the data would have value.

8. Caveats: The evaluations are subjective, and results can be skewed by personal considerations and biases.

9. Accuracy, Maintenance, Support: The data will accurately report the results of the evaluations and will be available for inspection. The data will be maintained by the Executive Director. No audit of the data has been conducted.

10. Responsible Person: Dr. Steve Horton, Executive Director
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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objecting 3: To obtain 100% student participation in optional enrichment opportunities that advance student learning and growth
Indicator Name: Number of enrichment opportunities offered
Indicator LaPAS PI Code: none

1. Type and Level: Input, key

2. Rationale, Relevance, Reliability: To motivate students to participate in enrichment opportunities, the school must provide myriad activities.

3. Use: Lowly-attended activities will be eliminated in favor of others favored more by students. Additional funding may be sought to create or expand opportunities.

4. Clarity: The indicator is clearly stated with no jargon or unusual terms.

5. Data Source, Collection and Reporting: Roll sheets reflecting attendance will be centralized. Opportunities will be offered throughout the year.

6. Calculation Methodology: Headcount

7. Scope: The indicator is aggregated and cumulative. Subsets of the data would have no value.

8. Caveats: No funds are specifically earmarked for this effort, and the success of the effort will rely upon the school’s ability to provide sufficient opportunities to engage a large portion of the student body.

9. Accuracy, Maintenance, Support: The data will be centralized and kept on file for inspection. No audit has been performed.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objecting 3: To obtain 100% student participation in optional enrichment opportunities that advance student learning and growth
Indicator Name: Percentage of students taught by adjunct instructors
Indicator LaPAS PI Code: none

1. **Type and Level:** Output, supporting

2. **Rationale, Relevance, Reliability:** This indicator demonstrates the necessity of the school’s exceeding the statutorily-mandated student-teacher ratio in order to provide enrichment opportunities as well as regular instruction.

3. **Use:** The data will demonstrate the need for additional funding to meet the statutory limit in the student-to-teacher ratio in the classroom.

4. **Clarity:** Adjunct instructors teach classes and provide enrichment opportunities beyond what is require in their contracts.

5. **Data Source, Collection and Reporting:** The school’s enrollment listing for all classes will demonstrate the overage in the target ratio. This data is usually examined at the beginning of each semester.

6. **Calculation Methodology:** Headcount

7. **Scope:** The indicator is aggregated. Subsets of the data can indicate whether ratios are greater in one academic discipline than another.

8. **Caveats:** R.S. 17:1965(D) specifies the limit in the student-to-teacher ratio in the classroom. To achieve this ratio would require the employing of many more instructors.

9. **Accuracy, Maintenance, Support:** The data is very accurate and reflects actual enrollments by section. The data is available for inspection but has not been audited.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objecting 3: To obtain 100% student participation in optional enrichment opportunities that advance student learning and growth
Indicator Name: Percentage of students participating in growth opportunities versus prior year data
Indicator LaPAS PI Code: none

1. Type and Level: Outcome, support

2. Rationale, Relevance, Reliability: This indicator measures student participation as a percentage of the entire student body. It is the direct measure of the named indicator. The data is very reliable.

3. Use: The indicator will demonstrate how widely enrichment opportunities are chosen by students and will help the school gauge the need for more or other opportunities. Additional funding may be necessary to provide such opportunities.

4. Clarity: The indicator is clearly stated with no jargon or unusual terms.

5. Data Source, Collection and Reporting: Roll sheets will be kept for all such opportunities, and they will be maintained in a master file for reference. Roll sheets will be collected as often as opportunities are offered.

6. Calculation Methodology: Headcount totals will be divided by the total enrollment to yield a percentage figure.

7. Scope: The indicator is aggregated. No subset of data would be of value.

8. Caveats: The school's funding limits the opportunities it may present. To engage the myriad interests of the entire student population, many opportunities must be available.

9. Accuracy, Maintenance, Support: The data will be maintained in a master file and will be available for inspection. No audit has yet been performed.

10. Responsible Person: Dr. Kristi Key, Director of Academic Services
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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objecting 3: To obtain 100% student participation in optional enrichment opportunities that advance student learning and growth
Indicator Name: Percentage of students involved in summer internship, research, or leadership opportunities
Indicator LaPAS PI Code: none

1. Type and Level: Outcome, key

2. Rationale, Relevance, Reliability: This indicator demonstrates the many activities students are engaged in outside LSMSA during the summer, often as interns or research assistants to university professors conducting research. The data is as reliable as the reports presented by the students who participate.

3. Use: The indicator will help identify sources of enrichment opportunities for students outside the school. Such data will assist the school in expanding opportunities for students in the future.

4. Clarity: The indicator is clearly stated with no jargon or unusual terms.

5. Data Source, Collection and Reporting: Students will report their summer activities upon their return to school. This data will be gathered annually.

6. Calculation Methodology: Total headcount of students participating in such opportunities will be divided by the total enrollment of the school to yield a percentage figure.

7. Scope: The indicator is aggregated. Subsets of the data may indicate specific areas in which more opportunities are available.

8. Caveats: The school has little control over these kinds of opportunities, but whenever possible, it will support students’ applications to participate in such opportunities.

9. Accuracy, Maintenance, Support: The data will be maintained in a central file and will be available for inspection. No audit has been conducted.

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PERFORMANCE INDICATOR DOCUMENTATION
Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objecting 3: To obtain 100% student participation in optional enrichment opportunities that advance student learning and growth
Indicator Name: Annual savings in operating costs attributable to the work service program
Indicator LaPAS PI Code: none

1. Type and Level: Efficiency, supporting

2. Rationale, Relevance, Reliability: Through the work service program, students perform services that the school would otherwise have to purchase. Additionally, this program provides students the opportunity to participate in community service activities in the community and gain enrichment and knowledge through those activities. Work service is administered by the school, and careful records are maintained.

3. Use: The data gathered will demonstrate areas where enrichment opportunities are available in the community. The data is largely used for internal purposes, though the program overall does save the school money.

4. Clarity: LSMSA requires every student to participate in the work service program by performing duties at the school or in the community, such as custodial, food service, and yard work at the school and tutoring and related activities in the community.

5. Data Source, Collection and Reporting: LSMSA administers this program and collects the data. Work service duties are assigned at the beginning of each semester.

6. Calculation Methodology: Total student participation in selected work service activities will be divided by the total enrollment of the school to yield a percentage.

7. Scope: The indicator is aggregated. Subsets of the data would have no value.

8. Caveats: Work service duties vary widely, and LSMSA must identify those activities that should be reflected for purposes of this indicator.

9. Accuracy, Maintenance, Support: LSMSA maintains this data in a central file where it is available for inspection. No audit has yet been conducted.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community  
Activity: LSMSA Living/Learning Community  
Objective: LLC Objective 4: Each LSMSA graduate will identify colleges and universities that meet his/her academic, personal, and financial needs  
Indicator Name: Number of colleges or universities visiting LSMSA  
Indicator LaPAS PI Code: none

1. Type and Level: Output, key

2. Rationale, Relevance, Reliability: Each year many colleges and universities send recruiters to LSMSA to interview students and to invite them to apply for admission. These institutions include all in-state institutions and many prestigious schools throughout the nation (e.g. MIT, Harvard, Clemson, and the military academies). This demonstrates the value of LSMSA in the eyes of such institutions.

3. Use: The data is used by the school to demonstrate how LSMSA is viewed by higher education institutions throughout the nation and how LSMSA enhances the image of Louisiana.

4. Clarity: The indicator is clearly stated with no jargon or unusual terms.

5. Data Source, Collection and Reporting: LSMSA collects and maintains a master list of all colleges and universities that visit the school each year. This list is compiled throughout the year as institutions schedule visits.

6. Calculation Methodology: Headcount

7. Scope: The indicator is aggregated and cumulative. No subset of the data would be of value.

8. Caveats: No other high school in Louisiana attracts as many recruiters from such a wide range of institutions or from such prestigious schools.

9. Accuracy, Maintenance, Support: LSMSA maintains a master list of visits through the year. The list is available for inspection. No audit has been conducted.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objective 4: Each LSMSA graduate will identify colleges and universities that meet his/her academic, personal, and financial needs
Indicator Name: Number of alumni participating in on-campus or on-line sessions related to college and career choices
Indicator LaPAS PI Code: none

1. Type and Level: Output, supporting

2. Rationale, Relevance, Reliability: Alumni are invited each year to visit with students in person or on-line to discuss their experience in terms of college and career choices. The indicator demonstrates alumni support for the school and its students and aids students in choosing colleges and universities that best fit their needs.

3. Use: The school uses this data to demonstrate alumni support for the school and to identify academic program areas that should be expended or initiated.

4. Clarity: The indicator is clearly stated and contains no jargon or unusual terms.

5. Data Source, Collection and Reporting: LSMSA invites alumni to the school each year and maintains a master list of all alumni who visit the school or interact with students by other means. The data is collected as visits and other contacts occur.

6. Calculation Methodology: Headcount

7. Scope: The indicator is aggregated and cumulative. Subsets of the data may help identify subject areas that should be enhanced or altered.

8. Caveats: Alumni participation in such activities is voluntary and beyond the control of the school. However, such participation has increased consistently over the years.

9. Accuracy, Maintenance, Support: LSMSA maintains a master list of all visits and other alumni contacts. The data is available for inspection and has not been audited.

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**PERFORMANCE INDICATOR DOCUMENTATION**

**Program:** Living and Learning Community  
**Activity:** LSMSA Living/Learning Community  
**Objective:** LLC Objective 4: Each LSMSA graduate will identify colleges and universities that meet his/her academic, personal, and financial needs  
**Indicator Name:** Number of career experts participating in on-campus or on-line sessions related to career choices  
**Indicator LaPAS PI Code:** none

1. **Type and Level:** Output, supporting

2. **Rationale, Relevance, Reliability:** LSMSA annually invites experts in various career fields to visit the school and to interact with students regarding possible career choices. This aids students in selecting colleges and career paths that best fit their life goals.

3. **Use:** LSMSA examines this data to determine whom it might invite to interact with students in the future. The school may seek funding for travel expenses for such experts in the future.

4. **Clarity:** The term “career experts” may include anyone who has been recognized in his or her professional field. This often includes college instructors, attorneys, doctors, writers, and others whose fields are of interest to students.

5. **Data Source, Collection and Reporting:** LSMSA maintains a master list of all such experts who visit the school. The data is gathered as visits occur throughout the year.

6. **Calculation Methodology:** Headcount

7. **Scope:** The indicator is aggregated and cumulative. Subsets of the data would have no value.

8. **Caveats:** LSMSA invites experts from many fields to visit, but the school is unable to participate in paying the costs of travel. This greatly limits the number or persons who can visit and the careers that can be represented.

9. **Accuracy, Maintenance, Support:** LSMSA maintains a master list of such visitors which is available for inspection. No audit has been conducted.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objective 4: Each LSMSA graduate will identify colleges and universities that meet his/her academic, personal, and financial needs
Indicator Name: College matriculation in-state
Indicator LaPAS PI Code: 4707

1. **Type and Level:** Outcome, key

2. **Rationale, Relevance, Reliability:** LSMSA programs aid students in selecting colleges. The percentage of graduates matriculating to in-state universities has increased dramatically in the last decade, based largely upon the creation of articulation agreements.

3. **Use:** LSMSA examines this data with an eye to increasing in-state matriculation.

4. **Clarity:** The indicator is clearly stated and contains no unusual terms.

5. **Data Source, Collection and Reporting:** Graduates advise LSMSA of the colleges and universities to which they will matriculate, and LSMSA collects and maintains a master list of such data. These choices are made during the graduates’ last semester at LSMSA, and the data is gathered annually.

6. **Calculation Methodology:** This indicator will be expressed as a percentage of all graduates. The total of graduates matriculating in-state is divided by the total number of graduates to yield this percentage.

7. **Scope:** The indicator is aggregated. Subsets of the data can indicate whether many students select one institution.

8. **Caveats:** College matriculation is a student’s choice. LSMSA programs help guide students to various in-state and out-of-state institutions that will meet each student’s needs. Articulation agreements play a large part in such decisions since many LSMSA courses are accepted for college credit and allow students to complete college sooner.

9. **Accuracy, Maintenance, Support:** LSMSA maintains a master list of students’ choices of colleges and universities. The data is available for examination, but the data has not been audited.

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**PERFORMANCE INDICATOR DOCUMENTATION**

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<tr>
<td>Indicator Name:</td>
<td>Number of states in which LSMSA graduates are offered college admission</td>
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</tbody>
</table>

1. **Type and Level:** Outcome, supporting

2. **Rationale, Relevance, Reliability:** LSMSA programs aid students in selecting colleges. Students choose colleges and universities based on many factors, and many students choose to attend schools in other states. LSMSA’s reputation nationwide for excellence in education opens many doors for such students to be admitted to such schools.

3. **Use:** LSMSA examines this data to determine whether changes are needed in its programs.

4. **Clarity:** The indicator is clearly stated and contains no unusual terms.

5. **Data Source, Collection and Reporting:** Graduates advise LSMSA of the colleges and universities to which they will matriculate, and LSMSA collects and maintains a master list of such data. These choices are made during the graduates’ last semester at LSMSA, and the data is gathered annually.

6. **Calculation Methodology:** Headcount

7. **Scope:** The indicator is aggregated. Subsets of the data can indicate out-of-state matriculation patterns and favored institutions.

8. **Caveats:** College matriculation is a student’s choice. LSMSA programs help guide students to various in-state and out-of-state institutions that will meet each student’s needs. LSMSA’s reputation for excellence in education opens many doors for students to be admitted to out-of-state schools.

9. **Accuracy, Maintenance, Support:** LSMSA maintains a master list of students’ choices of colleges and universities. The data is available for examination, but the data has not been audited.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objective 4: Each LSMSA graduate will identify colleges and universities that meet his/her academic, personal, and financial needs
Indicator Name: Number of colleges or universities that admit LSMSA graduates
Indicator LaPAS PI Code: none

1. Type and Level: Outcome, supporting

2. Rationale, Relevance, Reliability: LSMSA programs aid students in selecting colleges. Students choose colleges and universities based on many factors, and many students choose to attend schools in other states. LSMSA’s reputation nationwide for excellence in education opens many doors for such students to be admitted to such schools.

3. Use: LSMSA examines this data to determine whether changes are needed in its programs.

4. Clarity: The indicator is clearly stated and contains no unusual terms.

5. Data Source, Collection and Reporting: Graduates advise LSMSA of the colleges and universities to which they will matriculate, and LSMSA collects and maintains a master list of such data. These choices are made during the graduates’ last semester at LSMSA, and the data is gathered annually.

6. Calculation Methodology: Headcount

7. Scope: The indicator is aggregated. Subsets of the data would be of no value.

8. Caveats: College matriculation is a student’s choice. LSMSA programs help guide students to various in-state and out-of-state institutions that will meet each student’s needs. LSMSA’s reputation for excellence in education opens many doors for students to be admitted to out-of-state schools.

9. Accuracy, Maintenance, Support: LSMSA maintains a master list of students’ choices of colleges and universities. The data is available for examination, but the data has not been audited.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community  
Activity: LSMSA Living/Learning Community  
Objective: LLC Objective 4: Each LSMSA graduate will identify colleges and universities that meet his/her academic, personal, and financial needs  
Indicator Name: Number of colleges or universities offering scholarships  
Indicator LaPAS PI Code: none

1. **Type and Level**: Outcome, supporting

2. **Rationale, Relevance, Reliability**: LSMSA programs aid students in selecting colleges. Students choose colleges and universities based on many factors, but cost and the availability of scholarships is a major concern. LSMSA’s reputation nationwide for excellence in education opens many doors for such students to be considered for scholarships.

3. **Use**: LSMSA examines this data to determine whether changes are needed in its programs.

4. **Clarity**: The indicator is clearly stated and contains no unusual terms.

5. **Data Source, Collection and Reporting**: Graduates advise LSMSA of the colleges and universities to which they will matriculate and all scholarship offers. LSMSA collects and maintains a master list of such data. The data is gathered annually.

6. **Calculation Methodology**: Headcount

7. **Scope**: The indicator is aggregated. Subsets of the data could indicate which colleges offer the largest total of scholarships to LSMSA graduates.

8. **Caveats**: College matriculation is a student’s choice. LSMSA programs help guide students to various in-state and out-of-state institutions that will meet each student’s needs. LSMSA’s reputation for excellence in education opens many doors for students to be considered for scholarships.

9. **Accuracy, Maintenance, Support**: LSMSA maintains a master list of students’ choices of colleges and universities and scholarship offers. The data is available for examination, but the data has not been audited.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objective 4: Each LSMSA graduate will identify colleges and universities that meet his/her academic, personal, and financial needs
Indicator Name: Percentage of graduates accepted to college
Indicator LaPAS PI Code: none

1. Type and Level: Outcome, key

2. Rationale, Relevance, Reliability: LSMSA programs aid students in selecting colleges. LSMSA’s reputation nationwide for excellence in education opens many doors for such students to be selected for admission.

3. Use: LSMSA examines this data to determine whether changes are needed in its programs.

4. Clarity: The indicator is clearly stated and contains no unusual terms.

5. Data Source, Collection and Reporting: Graduates advise LSMSA of the colleges and universities to which they will matriculate and all scholarship offers. LSMSA collects and maintains a master list of such data. The data is gathered annually.

6. Calculation Methodology: The total number of graduates accepted by colleges and universities is divided by the total number of graduates. The result yields the percentage figure necessary for this indicator value.

7. Scope: The indicator is aggregated. Subsets of the data would be of no value.

8. Caveats: College matriculation is a student’s choice. LSMSA programs help guide students to various in-state and out-of-state institutions that will meet each student’s needs. LSMSA’s reputation for excellence in education opens many doors for students to be considered for admission.

9. Accuracy, Maintenance, Support: LSMSA maintains a master list of students’ choices of colleges and universities. The data is available for examination, but the data has not been audited.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objective 5: LSMSA will provide students with a comprehensive and well-developed student support system that will improve student satisfaction over FY14 baseline data and achieve retention rates of at least 90%

Indicator Name: Average number of students visiting nurse weekly
Indicator LaPAS PI Code: 21499

1. **Type and Level:** Output, supporting

2. **Rationale, Relevance, Reliability:** This indicator demonstrates students taking advantage of a basic support service. The indicator is reliable and measurable.

3. **Use:** LSMSA uses this data to make changes in the availability of medical services to students.

4. **Clarity:** The indicator is clearly stated and contains no unusual terms.

5. **Data Source, Collection and Reporting:** The data is collected by the nurse and maintained in a master file. Entries are made every time a student visits the nurse.

6. **Calculation Methodology:** Headcount

7. **Scope:** The indicator is aggregated and cumulative. Subsets of the data would have no value.

8. **Caveats:** The school provides support services of all kinds, but students must take advantage of the services. The services are designed to meet students’ needs and help retain students.

9. **Accuracy, Maintenance, Support:** The data is maintained in a master report and is available for inspection. No audit has been conducted.

10. **Responsible Person:** Ms. Emily Shumate, Director of Student Services
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PROGRAM: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objective 5: LSMSA will provide students with a comprehensive and well-developed student support system that will improve student satisfaction over FY14 baseline data and achieve retention rates of at least 90%
Indicator Name: Number of wellness events conducted each semester
Indicator LaPAS PI Code: none

1. Type and Level: Output, key

2. Rationale, Relevance, Reliability: LSMSA offers various support services throughout the year, but it also schedules special events that focus on various concerns. The availability of such events increases opportunities for students to participate and will improve their overall satisfaction.

3. Use: This data will be used to identify successful events to aid in future planning. Additional funding may be sought to expand successful events.

4. Clarity: “Wellness” in this context includes physical, mental, social, and academic concerns. Programs are offered to address problems or concerns students have in any of these areas.

5. Data Source, Collection and Reporting: LSMSA will provide roll sheets for each event and will maintain a master list of events and participants. The data will be collected each time an event is scheduled.

6. Calculation Methodology: Headcount

7. Scope: The indicator is aggregated and cumulative. Subsets of the data may indicate the popularity of various events and programs.

8. Caveats: LSMSA provides programs on on-going and special bases. Some programs are required; others are voluntary. Students must determine whether to take advantage of voluntary events and programs.

9. Accuracy, Maintenance, Support: LSMSA will maintain all data in a master list which will be available for inspection. The data has not been audited.

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Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objective 5: LSMSA will provide students with a comprehensive and well-developed student support system that will improve student satisfaction over FY14 baseline data and achieve retention rates of at least 90%

Indicator Name: Number of students quarterly who participate in academic support programs, such as Academic Probation
Indicator LaPAS PI Code: none

1. Type and Level: Output, key

2. Rationale, Relevance, Reliability: LSMSA uses academic record information and input from instructors and staff to identify students who are having academic problems. Such students are required to participate in the Academic Probation program where they will receive individualized assistance.

3. Use: LSMSA will use the data to determine how many students need this assistance and to identify specific courses or subject areas that caught students the most problems.

4. Clarity: The indicator is clearly stated and contains no unusual terms.

5. Data Source, Collection and Reporting: LSMSA collects and maintains the record of student participation in the program. The data is collected as students are identified and assigned to the program.

6. Calculation Methodology: Headcount

7. Scope: The indicator is aggregated and cumulative. Subsets of the data could identify courses and subjects which cause problems for the largest number of students.

8. Caveats: LSMSA has established various support programs to assist students who are identified with academic, social, or other concerns. The programs are beyond the normal scope of the school day, and additional funding may be required to maintain them.

9. Accuracy, Maintenance, Support: LSMSA maintains this record based upon students’ records and faculty/staff input. The data is available for inspection, but individual student names cannot be viewed. No audit has been conducted.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objective 5: LSMSA will provide students with a comprehensive and well-developed student support system that will improve student satisfaction over FY14 baseline data and achieve retention rates of at least 90%
Indicator Name: Number of students who participate in Extended Orientation
Indicator LaPAS PI Code: none

1. Type and Level: Output, key

2. Rationale, Relevance, Reliability: LSMSA provides an Extended Orientation program to assist students who feel the need for academic improvement but who are not having academic problems. Such students generally improve academically and are better satisfied with the overall support program structure and the school.

3. Use: LSMSA uses this data to identify areas most sought by students. Additional funding may be requested to expand this program to meet more students’ needs.

4. Clarity: The indicator is clearly stated and uses no jargon or unusual terms.

5. Data Source, Collection and Reporting: LSMSA collects and maintains this data and adds information as students join the program.

6. Calculation Methodology: Headcount

7. Scope: The indicator is aggregated and cumulative. Subsets of the information could indicate academic areas of most interest or more troublesome to students.

8. Caveats: Participation in the program is voluntary, and LSMSA bases program offerings on historical trends. Additional funding will be needed to expand the program to serve more students and address additional areas.

9. Accuracy, Maintenance, Support: LSMSA maintains a master list of all participants. That data is available for inspection, but individual student names will not be released. The data has not been audited.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objective 5: LSMSA will provide students with a comprehensive and well-developed student support system that will improve student satisfaction over FY14 baseline data and achieve retention rates of at least 90%
Indicator Name: Log of annual safety training, both for faculty and students
Indicator LaPAS PI Code: none

1. **Type and Level**: Output, supporting

2. **Rationale, Relevance, Reliability**: Safety is of great importance at LSMSA, and various meetings and programs are implemented to create and sustain awareness of safety issues among staff and students. Demonstrated efforts to create and maintain a safe environment to support students and staff will result in greater satisfaction by both.

3. **Use**: LSMSA uses this data to ensure that the students and staff are well-informed relative to safety issues. This data may generate information regarding needed improvements which, in turn, may require requests for additional funding.

4. **Clarity**: The indicator is clearly stated with no jargon or unusual terms.

5. **Data Source, Collection and Reporting**: This indicator will be presented as a percentage of the total number of possible participants. Roll call sheets will be used at all events, and a master list will be maintained. Data will be added as additional meetings and programs occur.

6. **Calculation Methodology**: The total number of participants will be divided by the total number of potential participants to yield the percentage value.

7. **Scope**: The indicator will be aggregated. Subsets of the data could measure participation rates of various populations.

8. **Caveats**: Participation in some safety programs is required, and mandatory participation is not required of all potential participants. The indicator value could be skewed.

9. **Accuracy, Maintenance, Support**: LSMSA maintains all records of such programs and meetings. This information is available for inspection but has not been audited.

10. **Responsible Person**: Mr. John Allen, Chief of Staff/Director of Finance and Operations
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<table>
<thead>
<tr>
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<th>Living and Learning Community</th>
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<td>Number of students</td>
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</tr>
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1. **Type and Level:** Outcome, supporting

2. **Rationale, Relevance, Reliability:** This indicator provides a baseline for calculating other indicator values.

3. **Use:** LSMSA uses this value in various calculations and to determine certain funding levels.

4. **Clarity:** The indicator is clearly stated with no jargon or unusual terms.

5. **Data Source, Collection and Reporting:** The data comes from student records which are maintained by LSMSA. The enrollment is examined in each grading period and quarter.

6. **Calculation Methodology:** Headcount

7. **Scope:** The indicator is aggregated. Subsets of the data could be used to indicate the size of the various classes.

8. **Caveats:** LSMSA has an enrollment cap of 320 students based upon the level of funding available.

9. **Accuracy, Maintenance, Support:** The data is maintained by LSMSA and is available for inspection. However, no individual student names will be released. The data has not been audited.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objective 5: LSMSA will provide students with a comprehensive and well-developed student support system that will improve student satisfaction over FY14 baseline data and achieve retention rates of at least 90%
Indicator Name: Retention by academic year
Indicator LaPAS PI Code: 23970

1. Type and Level: Outcome, key

2. Rationale, Relevance, Reliability: Retention of students is the key factor for this objective. This indicator measures retention of all students by academic (school) year.

3. Use: This data will be used to identify weaknesses in the support programs.

4. Clarity: Academic year means a single school year.

5. Data Source, Collection and Reporting: This value is reflected as a percentage. LSMSA Collects and maintains student attendance and retention records. The record is amended as students are enrolled or leave the school.

6. Calculation Methodology: The total number of students remaining in good standing at the end of the school year is divided by the total number of students enrolled at the beginning of the year. The resulting percentage is the indicator value.

7. Scope: The indicator is aggregated, and the calculation is made at the end of the school year.

8. Caveats: LSMSA provides many programs to meet the needs of the students, and the program have been very successful, but the school will lose some students in each year. The goal of LSMSA is to provide all assistance possible to the students in an effort to retain them.

9. Accuracy, Maintenance, Support: The data is maintained by LSMSA and is available for inspection. No individual student’s name will be released. The data has not been audited.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objective 5: LSMSA will provide students with a comprehensive and well-developed student support system that will improve student satisfaction over FY14 baseline data and achieve retention rates of at least 90%
Indicator Name: Retention by graduating class
Indicator LaPAS PI Code: 24488

1. Type and Level: Outcome, key

2. Rationale, Relevance, Reliability: Retention of students is the key factor for this objective. This indicator measures retention of all graduating students throughout their years at LSMSA.

3. Use: This data will be used to identify weaknesses in the support programs.

4. Clarity: The indicator is clearly stated with no jargon or unusual terms.

5. Data Source, Collection and Reporting: This value is reflected as a percentage. LSMSA collects and maintains student attendance and retention records. The record is amended as students are enrolled or leave the school.

6. Calculation Methodology: The total number of graduating students remaining in good standing at the end of their senior year is divided by the total number of students enrolled into that class either as sophomores, juniors, or seniors. The resulting percentage is the indicator value.

7. Scope: The indicator is aggregated, and the calculation is made at the end of the school year.

8. Caveats: LSMSA provides many programs to meet the needs of the students, and the programs have been very successful, but the school will lose some students in each year. The goal of LSMSA is to provide all assistance possible to the students in an effort to retain them.

9. Accuracy, Maintenance, Support: The data is maintained by LSMSA and is available for inspection. No individual student’s name will be released. The data has not been audited.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objective 5: LSMSA will provide students with a comprehensive and well-developed student support system that will improve student satisfaction over FY14 baseline data and achieve retention rates of at least 90%

Indicator Name: Retention of two-year students
Indicator LaPAS PI Code: none

1. Type and Level: Outcome, key

2. Rationale, Relevance, Reliability: Retention of students is the key factor for this objective. This indicator measures retention of all students who spent entered the school as juniors.

3. Use: This data will be used to identify weaknesses in the support programs.

4. Clarity: The indicator is clearly stated with no jargon or unusual terms.

5. Data Source, Collection and Reporting: This value is reflected as a percentage. LSMSA collects and maintains student attendance and retention records. The record is amended as students are enrolled or leave the school.

6. Calculation Methodology: Each year, the number of graduating students who entered the school as juniors is divided by the total number of students who enrolled into that class as juniors. The resulting percentage is the indicator value.

7. Scope: The indicator is aggregated, and the calculation is made at the end of the school year.

8. Caveats: LSMSA provides many programs to meet the needs of the students, and the programs have been very successful, but the school will lose some students in each year. The goal of LSMSA is to provide all assistance possible to the students in an effort to retain them.

9. Accuracy, Maintenance, Support: The data is maintained by LSMSA and is available for inspection. No individual student’s name will be released. The data has not been audited.

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Program: Living and Learning Community  
Activity: LSMSA Living/Learning Community  
Objective: LLC Objective 5: LSMSA will provide students with a comprehensive and well-developed student support system that will improve student satisfaction over FY14 baseline data and achieve retention rates of at least 90%  
Indicator Name: Retention of three-year students  
Indicator LaPAS PI Code: none

1. Type and Level: Outcome, key

2. Rationale, Relevance, Reliability: Retention of students is the key factor for this objective. This indicator measures retention of all students who spent entered the school as sophomores.

3. Use: This data will be used to identify weaknesses in the support programs.

4. Clarity: The indicator is clearly stated with no jargon or unusual terms.

5. Data Source, Collection and Reporting: This value is reflected as a percentage. LSMSA collects and maintains student attendance and retention records. The record is amended as students are enrolled or leave the school.

6. Calculation Methodology: Each year, the number of graduating students who entered the school as sophomores is divided by the total number of students who enrolled into that class as sophomores. The resulting percentage is the indicator value.

7. Scope: The indicator is aggregated, and the calculation is made at the end of the school year.

8. Caveats: LSMSA provides many programs to meet the needs of the students, and the programs have been very successful, but the school will lose some students in each year. The goal of LSMSA is to provide all assistance possible to the students in an effort to retain them.

9. Accuracy, Maintenance, Support: The data is maintained by LSMSA and is available for inspection. No individual student’s name will be released. The data has not been audited.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objective 5: LSMSA will provide students with a comprehensive and well-developed student support system that will improve student satisfaction over FY14 baseline data and achieve retention rates of at least 90%

Indicator Name: Average weekly referrals to other health professionals
Indicator LaPAS PI Code: none

1. Type and Level: Outcome, supporting

2. Rationale, Relevance, Reliability: This indicator demonstrates students taking advantage of an extension of a basic support service. The nurse will evaluate health problems, address those she can on-site, and refer other to health professionals with other or greater expertise. The indicator is reliable and measurable.

3. Use: LSMSA uses this data to make changes in the availability of medical services to students.

4. Clarity: The indicator is clearly stated and contains no unusual terms.

5. Data Source, Collection and Reporting: The data is collected by the nurse and maintained in a master file. Entries are made every time a student visits the nurse.

6. Calculation Methodology: Headcount

7. Scope: The indicator is aggregated and cumulative. Subsets of the data would have no value.

8. Caveats: The school provides support services of all kinds, but students must take advantage of the services. The services are designed to meet students’ needs and help retain students.

9. Accuracy, Maintenance, Support: The data is maintained in a master report and is available for inspection. No audit has been conducted.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objective 5: LSMSA will provide students with a comprehensive and well-developed student support system that will improve student satisfaction over FY14 baseline data and achieve retention rates of at least 90%
Indicator Name: Average monthly referrals to counselors for wellness concerns
Indicator LaPAS PI Code: none

1. **Type and Level:** Outcome, supporting

2. **Rationale, Relevance, Reliability:** LSMSA is responsible for the physical and mental well-being of its students. The nurse, a counselor, a residential life staff member, or other members of the faculty or staff may suggest the need for a student to receive intervention by a professional counselor. An evaluation is conducted before such referrals.

3. **Use:** LSMSA uses this data to protect its students.

4. **Clarity:** The indicator is clearly stated and contains no unusual terms.

5. **Data Source, Collection and Reporting:** LSMSA maintains a file of all such referrals and the outcome. The data is gathered as the need for such intervention arises.

6. **Calculation Methodology:** Headcount

7. **Scope:** The indicator is aggregated and cumulative. Subsets of the data would have no value.

8. **Caveats:** The school provides support services of all kinds, but students must take advantage of the services. The services are designed to meet students’ needs and help retain students.

9. **Accuracy, Maintenance, Support:** The data is maintained in a master report and is available for inspection. No audit has been conducted.

10. **Responsible Person:** Ms. Emily Shumate, Director of Student Services
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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objective 5: LSMSA will provide students with a comprehensive and well-developed student support system that will improve student satisfaction over FY14 baseline data and achieve retention rates of at least 90%
Indicator Name: Activity cost per student
Indicator LaPAS PI Code: 4715

1. **Type and Level:** Efficiency, supporting

2. **Rationale, Relevance, Reliability:** This indicator clearly demonstrates the cost involved in educating, housing, feeding, and otherwise caring for students on a 24/7 basis.

3. **Use:** R.S. 17:1968.1 states, in part, that the school’s Board of Directors shall adopt a formula which “shall have as its goal to provide state funding for the school which shall not be less than the average funding on a per student basis at peer institutions in other states having similar programs and enrollments...” This indicator will demonstrate LSMSA’s progress toward that achieving that goal.

4. **Clarity:** The indicator is clearly stated using no jargon or unusual terms.

5. **Data Source, Collection and Reporting:** LSMSA collects and maintains the school budget and records. The cost per student will be calculated quarterly based upon funding level and number of students.

6. **Calculation Methodology:** The total of funds allocated for this activity will be divided by the total number of students enrolled.

7. **Scope:** The indicator is aggregated. No subset of this data would have value.

8. **Caveats:** The goal of funding at the level of peer institutions was established several years ago, and LSMSA is still seeking funding at that level.

9. **Accuracy, Maintenance, Support:** LSMSA maintains all budgetary and financial records which are available for inspection. The Legislative Auditor audits the school’s finances every other year.

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**PERFORMANCE INDICATOR DOCUMENTATION**

Program: Living and Learning Community  
Activity: LSMSA Living/Learning Community  
Objective: LLC Objective 5: LSMSA will provide students with a comprehensive and well-developed student support system that will improve student satisfaction over FY14 baseline data and achieve retention rates of at least 90%  
Indicator Name: Activity cost as percentage of program total  
Indicator LaPAS PI Code: 4716

1. **Type and Level:** Efficiency, supporting

2. **Rationale, Relevance, Reliability:** This indicator demonstrates that the largest portion of funding for the school is used to directly serve students.

3. **Use:** LSMSA uses this indicator as a benchmark to indicate whether significant changes in budgeting patterns have occurred.

4. **Clarity:** The indicator is clearly stated with no jargon or unusual terms.

5. **Data Source, Collection and Reporting:** LSMSA maintains all budgetary and financial records. This indicator will be calculated quarterly based upon the funding level of the activity and the school.

6. **Calculation Methodology:** The total of funds for this activity will be divided by the total of funds allocated to the school to yield this percentage value.

7. **Scope:** The indicator is aggregated. No subset of this data would be of value.

8. **Caveats:** This value indicates only that part of funding budgeted for direct services to students. It provides no data relative to LSMSA’s funding level versus peer institutions.

9. **Accuracy, Maintenance, Support:** The data is maintained by LSMSA and is available for inspection. The financial data is audited by the Legislative Auditor every other year.

10. **Responsible Person:** Mr. John Allen, Chief of Staff/Director of Finance and Operations  
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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objective 5: LSMSA will provide students with a comprehensive and well-developed student support system that will improve student satisfaction over FY14 baseline data and achieve retention rates of at least 90%
Indicator Name: Percentage of students treated by nurse without referral
Indicator LaPAS PI Code: 21501

1. **Type and Level:** Efficiency, supporting

2. **Rationale, Relevance, Reliability:** This indicator demonstrates the efficiency of nursing services in that the medical complaint is handled in-house with no further treatment or cost necessary.

3. **Use:** LSMSA will use this data in evaluating nursing services and determining whether changes are needed. Some changes would require additional funding.

4. **Clarity:** The indicator is clearly stated with no jargon or unusual terms.

5. **Data Source, Collection and Reporting:** LSMSA collects and maintains this data on a daily basis. The indicator is calculated quarterly.

6. **Calculation Methodology:** The total number of students referred by the nurse to other health professionals is subtracted from the total number of students bringing medical complaints to the nurse.

7. **Scope:** The indicator is aggregated and cumulative. No subset of the data would be of value.

8. **Caveats:** All support services are intended to address students’ needs in-house. When those needs exceed the school’s ability to address them, then the school seeks other services for its students.

9. **Accuracy, Maintenance, Support:** LSMSA maintains this data, and it is available for inspection. No students’ names will be released. This data has not been audited.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objective 5: LSMSA will provide students with a comprehensive and well-developed student support system that will improve student satisfaction over FY14 baseline data and achieve retention rates of at least 90%

Indicator Name: Average number of days taken to resolve reported facility concerns
Indicator LaPAS PI Code: none

1. Type and Level: Efficiency, supporting

2. Rationale, Relevance, Reliability: This indicator demonstrates the time required to address any concerns with the physical plant. This could include anything from a burned-out light bulb to a malfunctioning chiller or boiler.

3. Use: LSMSA has been advised that the maintenance staff for a facility of its size should be five. The school has two maintenance staff members. This will be the basis for seeking additional funding.

4. Clarity: The indicator is clearly stated with no jargon or unusual terms.

5. Data Source, Collection and Reporting: LSMSA collects and maintains a list of work order requests for repairs. Work orders demonstrate the date the request is filed and the date the problem is corrected. Work order may be submitted at any time.

6. Calculation Methodology: The number of requests is divided by the number of days required to resolve the problem.

7. Scope: The indicator is aggregated. Subsets of the data can indicate certain types of maintenance problems or specific areas which break more often than others. This is especially true with a mixture of older (1960’s) and newer (2010) buildings.

8. Caveats: Most problems are addressed by the maintenance staff. Some problems require outside expertise or ordered parts and take more time to resolve.

9. Accuracy, Maintenance, Support: LSMSA maintains all repair records. The records are available for inspection and have not been audited.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objective 5: LSMSA will provide students with a comprehensive and well-developed student support system that will improve student satisfaction over FY14 baseline data and achieve retention rates of at least 90%
Indicator Name: Average number of students per student life advisor
Indicator LaPAS PI Code: 4720

1. **Type and Level:** Efficiency, key

2. **Rationale, Relevance, Reliability:** Student life advisors are responsible for students in the evenings and at night. The level of supervision of these minor children is very high, and smaller ratios of students to staff improve staff’s abilities to meet students’ needs.

3. **Use:** LSMSA will continually examine this data to determine whether sufficient staff is available to meet students’ needs. If funding is insufficient to properly staff residence halls, additional funding will be requested.

4. **Clarity:** In this context, a student life advisor is the school’s staff living in the residence halls and addressing students physical, social, and psychological needs on a daily basis, especially at nights and on weekends when other staff is away from the school.

5. **Data Source, Collection and Reporting:** LSMSA collects and maintains these records, and the indicator is reported quarterly. However, changes in the number of staff occur at the beginning of each year, and changes in enrollment change throughout the year.

6. **Calculation Methodology:** The total number of students enrolled is divided by the total number of student life advisors to yield this value.

7. **Scope:** The indicator is aggregated. Subsets of this data could demonstrate differences in the ratios between the boys and girls dormitories.

8. **Caveats:** LSMSA assumes the legal role of the parent while students are living at the school. As such, all aspects of students’ lives must be considered, and adequate staffing is necessary to address issues.

9. **Accuracy, Maintenance, Support:** LSMSA maintains this data, and it is available for inspection. No audit has been conducted.

10. **Responsible Person:** Ms. Emily Shumate, Director of Student Services
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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Living/Learning Community
Objective: LLC Objective 5: LSMSA will provide students with a comprehensive and well-developed student support system that will improve student satisfaction over FY14 baseline data and achieve retention rates of at least 90%
Indicator Name: Percentage of students rating the LSMSA experience Good or Excellent
Indicator LaPAS PI Code: 24489

1. Type and Level: Quality, supporting

2. Rationale, Relevance, Reliability: This indicator demonstrates students’ satisfaction with the activity. If satisfaction is high, students should be retained.

3. Use: LSMSA will use the data from the evaluation tool to determine whether changes to activities are needed.

4. Clarity: The indicator is clearly stated with no jargon on unusual terms.

5. Data Source, Collection and Reporting: LSMSA will maintain these responses in a master file. The evaluations are performed once per year.

6. Calculation Methodology: The total number of Good or Excellent ratings will be divided by the total number of ratings overall. This calculation will yield the percentage value.

7. Scope: The indicator is aggregated. Subsets of the data would have no value.

8. Caveats: The evaluation is subjective, and the results will vary depending upon factors beyond the control of the school.

9. Accuracy, Maintenance, Support: LSMSA will maintain the data, and it will be available for inspection. No audit has been performed.

10. Responsible Person: Dr. Steve Horton, Executive Director
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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community  
Activity: LSMSA Summer Programs (SP)  
Objective: SP Objective 1: Each summer, LSMSA will offer a demand-based, credit-bearing academic curriculum available to all returning and incoming students. (Summer School)  
Indicator Name: Number of courses offered  
Indicator LaPAS PI Code: 15764

1. **Type and Level**: Input, key

2. **Rationale, Relevance, Reliability**: This indicator demonstrates the number of courses offered based upon student demand. Those courses establish the basis for summer school.

3. **Use**: Data for the indicator will be used to determine the demand-need for courses, and funding will be sought to meet the demand.

4. **Clarity**: The indicator is clearly stated and uses no jargon or unusual terms.

5. **Data Source, Collection and Reporting**: LSMSA collects and maintains the data. The indicator will be calculated one time. The data is only available for the summer session.

6. **Calculation Methodology**: Headcount

7. **Scope**: The indicator is aggregated. Subsets of the data would have no value.

8. **Caveats**: The number of courses offered will depend upon available funding and student demand.

9. **Accuracy, Maintenance, Support**: LSMSA will maintain all data and make it available for inspection. No audit of the data has been conducted.

10. **Responsible Person**: Dr. Kristi Key, Director of Academic Services  
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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Summer Programs (SP)
Objective: SP Objective 1: Each summer, LSMSA will offer a demand-based, credit-bearing academic curriculum available to all returning and incoming students. (Summer School)
Indicator Name: Number of students enrolled
Indicator LaPAS PI Code: none

1. Type and Level: Output, key

2. Rationale, Relevance, Reliability: This indicator demonstrates the number of students enrolled in offered courses. These students establish the basis for summer school.

3. Use: Data for the indicator will be used to determine the demand-need for courses, and funding will be sought to meet the demand.

4. Clarity: The indicator is clearly stated and uses no jargon or unusual terms.

5. Data Source, Collection and Reporting: LSMSA collects and maintains the data. The indicator will be calculated one time. The data is available only for the summer session.

6. Calculation Methodology: Headcount

7. Scope: The indicator is aggregated. Subsets of the data would have no value.

8. Caveats: The number of courses offered will depend upon available funding and student demand.

9. Accuracy, Maintenance, Support: LSMSA will maintain all data and make it available for inspection. No audit of the data has been conducted.

10. Responsible Person: Dr. Kristi Key, Director of Academic Services
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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Summer Programs (SP)
Objective: SP Objective 1: Each summer, LSMSA will offer a demand-based, credit-bearing academic curriculum available to all returning and incoming students. (Summer School)
Indicator Name: Percentage of student earning credit from summer courses
Indicator LaPAS PI Code: 15768

1. Type and Level: Outcome, supporting

2. Rationale, Relevance, Reliability: This indicator demonstrates the number of students who earn credit in offered courses. Summer courses allow students to gain credit for basic courses so they can schedule advanced courses during the regular school year.

3. Use: This data may be used to determine whether changes are needed in the courses provided.

4. Clarity: The indicator is clearly stated and uses no jargon or unusual terms.

5. Data Source, Collection and Reporting: LSMSA collects and maintains the data. The indicator will be calculated one time. The data is available only for the summer session.

6. Calculation Methodology: The total number of students earning credit will be divided by the total number of students enrolled. This will yield the percentage value.

7. Scope: The indicator is aggregated. Subsets of the data could indicate the need to change the course content.

8. Caveats: Student performance in summer courses does not create or eliminate the demand for similar courses in future years.

9. Accuracy, Maintenance, Support: LSMSA will maintain all data and make it available for inspection. No audit of the data has been conducted.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Summer Programs (SP)
Objective: SP Objective 1: Each summer, LSMSA will offer a demand-based, credit-bearing academic curriculum available to all returning and incoming students. (Summer School)
Indicator Name: Percentage of students in Core 4 qualifying courses
Indicator LaPAS PI Code: none

1. Type and Level: Outcome, supporting

2. Rationale, Relevance, Reliability: This indicator demonstrates the number of students who may earn credit in Core 4 qualifying courses. Summer courses allow students to gain credit for such courses so they can schedule advanced courses during the regular school year.

3. Use: This data may be used to determine whether changes are needed in the courses provided.

4. Clarity: The indicator is clearly stated and uses no jargon or unusual terms.

5. Data Source, Collection and Reporting: LSMSA collects and maintains the data. The indicator will be calculated one time. The data is available only for the summer session.

6. Calculation Methodology: The total number of students enrolled in such courses will be divided by the total number of students enrolled. This will yield the percentage value.

7. Scope: The indicator is aggregated. Subsets of the data could indicate the need to change the course content.

8. Caveats: Core 4 courses place a demand upon students’ scheduling of courses throughout their high school years. This opportunity to complete those courses during the summer opens curricular possibilities that would otherwise be limited.

9. Accuracy, Maintenance, Support: LSMSA will maintain all data and make it available for inspection. No audit of the data has been conducted.

10. Responsible Person: Dr. Kristi Key, Director of Academic Services
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PROGRAM: Living and Learning Community
Activity: LSMSA Summer Programs (SP)
Objective: SP Objective 1: Each summer, LSMSA will offer a demand-based, credit-bearing academic curriculum available to all returning and incoming students. (Summer School)
Indicator Name: Activity cost per student
Indicator LaPAS PI Code: none

11. Type and Level: Efficiency, supporting

12. Rationale, Relevance, Reliability: This indicator clearly demonstrates the cost involved in educating, housing, feeding, and otherwise caring for students on a 24/7 basis during the summer session.

13. Use: R.S. 17:1965(B) requires LSMSA to provide summer programs. This indicator will demonstrate LSMSA’s progress toward that achieving that goal.

14. Clarity: The indicator is clearly stated using no jargon or unusual terms.

15. Data Source, Collection and Reporting: LSMSA collects and maintains the school budget and records. The cost per student will be calculated during the summer quarter based upon funding level and number of students.

16. Calculation Methodology: The total of funds allocated for this activity will be divided by the total number of students enrolled.

17. Scope: The indicator is aggregated. No subset of this data would have value.

18. Caveats: Providing summer programs is required by the same section of law that created the school. Funding for these programs has not been provided by the state for several years, and the school has used EEF funds. Those funds are almost depleted.

19. Accuracy, Maintenance, Support: LSMSA maintains all budgetary and financial records which are available for inspection. The Legislative Auditor audits the school’s finances every other year.

20. Responsible Person: Mr. John Allen, Chief of Staff/Director of Finance and Operations
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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Summer Programs (SP)
Objective: SP Objective 1: Each summer, LSMSA will offer a demand-based, credit-bearing academic curriculum available to all returning and incoming students. (Summer School)
Indicator Name: Activity cost as percentage of program total
Indicator LaPAS PI Code: none

11. Type and Level: Efficiency, supporting

12. Rationale, Relevance, Reliability: This indicator demonstrates the portion of the school’s budget dedicated to this mandated activity.

13. Use: LSMSA uses this indicator as a benchmark to indicate whether significant changes in budgeting patterns have occurred.

14. Clarity: The indicator is clearly stated with no jargon or unusual terms.

15. Data Source, Collection and Reporting: LSMSA maintains all budgetary and financial records. This indicator will be calculated during the summer quarter based upon the funding level of the activity and the school.

16. Calculation Methodology: The total of funds for this activity will be divided by the total of funds allocated to the school to yield this percentage value.

17. Scope: The indicator is aggregated. No subset of this data would be of value.

18. Caveats: Providing summer programs is required by the same section of law that created the school. Funding for these programs has not been provided by the state for several years, and the school has used EEF funds. Those funds are almost depleted.

19. Accuracy, Maintenance, Support: The data is maintained by LSMSA and is available for inspection. The financial data is audited by the Legislative Auditor every other year.

20. Responsible Person: Mr. John Allen, Chief of Staff/Director of Finance and Operations
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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Summer Programs (SP)
Objective: SP Objective 1: Each summer, LSMSA will offer a demand-based, credit-bearing academic curriculum available to all returning and incoming students. (Summer School)
Indicator Name: Percentage of students rating the instructor and content of the course Good or Excellent
Indicator LaPAS PI Code: none

1. Type and Level: Quality, supporting

2. Rationale, Relevance, Reliability: This indicator demonstrates students’ perception of the value of the courses offered. Student evaluation of courses and instructors has been performed at LSMSA since 1983 and is a valuable tool in determining the value of courses and instructors.

3. Use: The data will be used to determine whether the choice of courses for the summer session is appropriate and effective.

4. Clarity: The indicator if clearly stated with no jargon or unusual terms.

5. Data Source, Collection and Reporting: LSMSA collects and maintains these evaluations. The indicator will be calculated during the summer quarter.

6. Calculation Methodology: The total number of students rating the instructor and courses Good or Excellent will be divided by the total number of students participating in the evaluations.

7. Scope: The indicator is aggregated. Subsets of the data can be used to determine the value of individual courses.

8. Caveats: Student ratings are subjective and may be affected by factors beyond the control of the school.

9. Accuracy, Maintenance, Support: LSMSA maintains this data which is available for inspection. No audit of the data has been performed.

10. Responsible Person: Dr. Kristi Key, Director of Academic Services
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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Summer Programs (SP)
Objective: SP Objective 2: Acclimate incoming students to the LSMSA Living/Learning Community through participation in a comprehensive and well-developed new student orientation program. (New Student Orientation)
Indicator Name: Number of social and recreational activities
Indicator LaPAS PI Code: none

1. Type and Level: Input, supporting

2. Rationale, Relevance, Reliability: This indicator demonstrates LSMSA’s commitment to preparing students for the transition from a traditional school setting to the living/learning environment of LSMSA.

3. Use: The indicator will be examined in light of retention data to determine the value of NSO and whether changes in the activity are needed. The success of the program is expected to demonstrate the need for expanding the activity to include all incoming students which will require additional funding.

4. Clarity: The indicator is clearly stated with no jargon or unusual terms.

5. Data Source, Collection and Reporting: LSMSA will collect and maintain the data. The indicator will be calculated during the summer quarter when the data becomes available.

6. Calculation Methodology: Headcount

7. Scope: The indicator is aggregated. Subsets of the data are of no value.

8. Caveats: The school’s ability to provide such activities is dependent upon its level of funding.

9. Accuracy, Maintenance, Support: LSMSA will maintain the data and make it available for inspection. No student names will be released. No audit of the data has been conducted.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Summer Programs (SP)
Objective: SP Objective 2: Acclimate incoming students to the LSMSA Living/Learning Community through participation in a comprehensive and well-developed new student orientation program. (New Student Orientation)
Indicator Name: Number of workshops
Indicator LaPAS PI Code: none

1. Type and Level: Input, supporting

2. Rationale, Relevance, Reliability: This indicator demonstrates LSMSA’s commitment to preparing students for the transition from a traditional school setting to the living/learning environment of LSMSA.

3. Use: The indicator will be examined in light of retention data to determine the value of NSO and whether changes in the activity are needed. The success of the program is expected to demonstrate the need for expanding the activity to include all incoming students which will require additional funding.

4. Clarity: The indicator is clearly stated with no jargon or unusual terms.

5. Data Source, Collection and Reporting: LSMSA will collect and maintain the data. The indicator will be calculated during the summer quarter when the data becomes available.

6. Calculation Methodology: Headcount

7. Scope: The indicator is aggregated. Subsets of the data are of no value.

8. Caveats: The school’s ability to provide such activities is dependent upon its level of funding.

9. Accuracy, Maintenance, Support: LSMSA will maintain the data and make it available for inspection. No student names will be released. No audit of the data has been conducted.

10. Responsible Person: Ms. Emily Shumate, Director of Student Services
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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Summer Programs (SP)
Objective: SP Objective 2: Acclimate incoming students to the LSMSA Living/Learning Community through participation in a comprehensive and well-developed new student orientation program. (New Student Orientation)
Indicator Name: Percentage of students matriculating that attended NSO
Indicator LaPAS PI Code: none

1. **Type and Level:** Outcome, key

2. **Rationale, Relevance, Reliability:** Students invited to NSO are anticipated to have problems relating to socialization and academics. This indicator demonstrates the value of NSO in making such students comfortable with the LSMSA environment. Some students attending NSO decide not to attend LSMSA.

3. **Use:** LSMSA will use this data to determine the value of NSO in terms of preparing students for matriculation to LSMSA. The data will also dictate the need for changes in the program.

4. **Clarity:** NSO means New Student Orientation which is a program designed to better prepare students for the transition from a traditional school to the LSMSA living/learning environment.

5. **Data Source, Collection and Reporting:** LSMSA collects and maintains the data. The indicator will be calculated during the summer session when it becomes available.

6. **Calculation Methodology:** The total number of students matriculating to LSMSA after NSO will be divided by the total number of students attending NSO. The computation will yield the percentage value.

7. **Scope:** The indicator is aggregated. Subsets of the data would have no value.

8. **Caveats:** Students decisions to attend LSMSA are largely subjective. NSO provides a “taste” of what to expect once a student enters the school. It is a valuable tool in helping students make a final decision.

9. **Accuracy, Maintenance, Support:** LSMSA maintains the data and will make it available for inspection. No individual student name will be released. The data has not been audited.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Summer Programs (SP)
Objective: SP Objective 2: Acclimate incoming students to the LSMSA Living/Learning Community through participation in a comprehensive and well-developed new student orientation program. (New Student Orientation)
Indicator Name: Percentage of students rating NSO in the two highest rankings
Indicator LaPAS PI Code: none

1. **Type and Level:** Quality, supporting

2. **Rationale, Relevance, Reliability:** NSO is designed to help students decided whether to attend LSMSA and to facilitate transition from a traditional school to LSMSA.

3. **Use:** LSMSA uses the data together with retention data to determine the value of the activity and whether changes are needed. The success of the program will dictate the need for expansion and the request for additional funding.

4. **Clarity:** The indicator is clearly stated with no jargon or unusual terms.

5. **Data Source, Collection and Reporting:** LSMSA collects and maintains the data. The indicator is calculated during the summer term when the data becomes available.

6. **Calculation Methodology:** The total number of students rating NSO Good or Excellent is divided by the total number of participants. This yields the percentage value.

7. **Scope:** The indicator is aggregated. Subsets of the data would have no value.

8. **Caveats:** Evaluations by students are subjective and may be influenced by concerns beyond the control of the school.

9. **Accuracy, Maintenance, Support:** LSMSA maintains the data and will make it available for inspection. No audit of the data has been conducted.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Summer Programs (SP)
Objective: SP Objective 3: LSMSA will provide students with a comprehensive and well-developed expanded orientation program that will result in fewer than 20% of incoming students being placed on academic probation at the end of the first grading period and that will result in a retention rate of all first year students of at least 90% (Expanded Orientation Sessions)
Indicator Name: Number of Expanded Orientation sessions
Indicator LaPAS PI Code: none

1. Type and Level: Input, supporting

2. Rationale, Relevance, Reliability: Expanded Orientation is a voluntary program intended to further aid students during their transition from a traditional school to the LSMSA living/learning environment. As more sessions are offered, more students will benefit.

3. Use: The data will aid in determining the value of the program and what changes may be needed.

4. Clarity: Expanded Orientation sessions variable venue programs including classroom instruction and tours of various facilities, all designed to better acquaint students with the myriad aspects of the living/learning environment.

5. Data Source, Collection and Reporting: LSMSA collects and maintains the data. The data is gathered throughout the year and is reported quarterly.

6. Calculation Methodology: Headcount

7. Scope: The indicator is aggregated. Subsets of the data would have no value.

8. Caveats: The Expanded Orientation sessions are not taught as academic subjects. Various aspects of the school's operation and its effect on students are examined through experience.

9. Accuracy, Maintenance, Support: LSMSA maintains the data and will make it available for inspection. No audit of the data has been conducted.

10. Responsible Person: Ms. Emily Shumate, Director of Student Services
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Program: Living and Learning Community
Activity: LSMSA Summer Programs (SP)
Objective: SP Objective 3: LSMSA will provide students with a comprehensive and well-developed expanded orientation program that will result in fewer than 20% of incoming students being placed on academic probation at the end of the first grading period and that will result in a retention rate of all first year students of at least 90% (Expanded Orientation Sessions)
Indicator Name: Number of students who participate in Extended Orientation
Indicator LaPAS PI Code: none

1. Type and Level: Input, key

2. Rationale, Relevance, Reliability: Extended Orientation is mandatory for students, but participation in specific sessions is not, so student participation in a particular session is a measure of the value of the activity.

3. Use: The success of Extended Orientation will be measured largely in terms of student retention. The data will be used to determine whether the activities should be changed or expanded which will require requests for additional funding.

4. Clarity: Extended Orientation (EOS) is a program of preparation for students to expose them to the academic and cultural experiences available at the school. The activity is designed to help students in their initial and continuing transition from the traditional school to LSMSA’s living/learning experience.

5. Data Source, Collection and Reporting: LSMSA collects and maintains the data. Sessions generally occur during the Fall Semester, so collection of data is on-going. The indicator will be calculated quarterly.

6. Calculation Methodology: Headcount

7. Scope: The indicator is aggregated and cumulative. Subsets of the data may be used to determine whether one kind of experience is more valuable than another.

8. Caveats: Extended Orientation (EOS) is a program of preparation for students to expose them to the academic and cultural experiences available at the school. The activity is designed to help students in their initial and continuing transition from the traditional school to LSMSA’s living/learning experience.

9. Accuracy, Maintenance, Support: LSMSA maintains the data and will make it available for inspection. No audit of the data has been performed.

10. Responsible Person: Ms. Emily Shumate, Director of Student Services
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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Summer Programs (SP)
Objective: SP Objective 3: LSMSA will provide students with a comprehensive and well-developed expanded orientation program that will result in fewer than 20% of incoming students being placed on academic probation at the end of the first grading period and that will result in a retention rate of all first year students of at least 90% (Expanded Orientation Sessions)
Indicator Name: Average number of contact hours between students and faculty and staff
Indicator LaPAS PI Code: none

1. Type and Level: Output, supporting

2. Rationale, Relevance, Reliability: The success of the program will depend upon the work of the faculty/staff at the various sessions. This indicator demonstrates how much time faculty/staff can dedicate to this activity in light of their regular duties.

3. Use: LSMSA will use this data to determine whether sufficient faculty/staff time is available to make the sessions worthwhile. If more time or faculty/staff is needed, a request will be made for additional fund.

4. Clarity: The indicator is clearly stated with no jargon or unusual terms.

5. Data Source, Collection and Reporting: LSMSA collects and maintains the data. Sessions are on-going, so the reporting of faculty/staff time with students will be continuous. The indicator will be calculated quarterly.

6. Calculation Methodology: The number of hours expended in EOS sessions and the number of participants will be recorded by faculty/staff and maintained in a master file. The total of those hours will be divided by the number of students participating in the sessions.

7. Scope: The indicator is aggregated and cumulative. Subsets of the data could be used to examine specific types of sessions and topics.

8. Caveats: Students must participate in Extended Orientation, but they are not required to participate in specific sessions. Students’ participation in the various sessions is a measure of the value of each session.

9. Accuracy, Maintenance, Support: LSMSA will maintain the data and make it available for inspection, but no student names will be released. No audit of the data has been conducted.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Summer Programs (SP)
Objective: SP Objective 3: LSMSA will provide students with a comprehensive and well-developed expanded orientation program that will result in fewer than 20% of incoming students being placed on academic probation at the end of the first grading period and that will result in a retention rate of all first year students of at least 90% (Expanded Orientation Sessions)
Indicator Name: Percentage of incoming students on academic probation at the end of the first grading period
Indicator LaPAS PI Code: none

1. Type and Level: Outcome, key

2. Rationale, Relevance, Reliability: Extended Orientation sessions include academic preparation as well as socialization and other topics. This indicator will measure the success of the activity in terms of students whose grades place them on academic probation at the end of the first grading period.

3. Use: LSMSA will use this data to identify the need for changes in the sessions. If expansion of the sessions is indicated, the school will request additional funding.

4. Clarity: A student is placed on academic probation if he/she records three or more grades of “C” or any grade of “D.” In such cases, students are required to participate in guide study and directed tutorials.

5. Data Source, Collection and Reporting: LSMSA collects and maintains this data. That process is on-going throughout the year, but this indicator measures only the first grading period. The indicator will be calculated once – during that targeted grading period.

6. Calculation Methodology: The total number of students on academic probation will be divided by the total number of students enrolled. The result will yield the percentage value.

7. Scope: For purposes of this indicator, the data is aggregated and collected one time – at the end of the first grading period.

8. Caveats: LSMSA provides various intervention strategies for its students. Each strategy is designed to address and correct the particular problem each student is experiencing.

9. Accuracy, Maintenance, Support: LSMSA will maintain the data and will make it available for inspection. No audit of the data has been performed.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Summer Programs (SP)
Objective: SP Objective 3: LSMSA will provide students with a comprehensive and well-developed expanded orientation program that will result in fewer than 20% of incoming students being placed on academic probation at the end of the first grading period and that will result in a retention rate of all first year students of at least 90% (Expanded Orientation Sessions)
Indicator Name: Academic year retention of incoming students
Indicator LaPAS PI Code: none

1. Type and Level: Outcome, key

2. Rationale, Relevance, Reliability: This indicator defines the objective. Data will demonstrate the success of the effort to retain students through their first year at the school.

3. Use: LSMSA will use the data to determine the success of its retention efforts in terms of Extended Orientation and will make changes where necessary. This may involve a request for additional funding.

4. Clarity: This indicator will include all first-year students, usually sophomores and juniors.

5. Data Source, Collection and Reporting: LSMSA collects and maintains the data. The indicator is an end-of-year measure, so it will be calculated and reported once.

6. Calculation Methodology: The indicator will be reported as a percentage. The total number of students remaining at the school at the end of their first year will be divided by the total number of students who began that year as first year students. The result will yield the percentage value.

7. Scope: The indicator will be aggregated and cumulative. Subsets of the data will have no value.

8. Caveats: Students decisions to leave the school are often subjective and are beyond the control of the school.

9. Accuracy, Maintenance, Support: LSMSA will maintain the data and make it available for inspection. No audit of the data has been conducted.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Summer Programs (SP)
Objective: SP Objective 4: Select at least 50% of the EXCEL student body from schools rated “C”, “D”, or “F” by the Louisiana Department of Education, or districts that meet federal poverty guidelines, and prepare those students for success at LSMSA, as reflected in an annual retention rate

Indicator Name: Number of students enrolled in EXCEL
Indicator LaPAS PI Code: 24491

1. **Type and Level:** Input, supporting

2. **Rationale, Relevance, Reliability:** EXCEL is designed to improve the skills of incoming students from under-resourced schools. The program places selected students in six-to-eight academic classroom settings within a one-month period to help their transition. Successful completion of EXCEL is required for participants as a condition of entering LSMSA.

3. **Use:** LSMSA uses this data to determine how best to organize the EXCEL program each year including what subjects to offer. The program is very labor-intensive and expensive. Additional funding is needed to provide the experience for all of the students who would benefit from it.

4. **Clarity:** The indicator is clearly stated and uses no jargon or unusual terms.

5. **Data Source, Collection and Reporting:** LSMSA collects and maintains the data. The program is provided only in the summer, so collection, calculation, and reporting of the data will be one time.

6. **Calculation Methodology:** Headcount

7. **Scope:** The data is aggregated. Subsets of the data would have no value.

8. **Caveats:** LSMSA’s screening process for incoming students identifies the academic and artistic talent of prospective students. Many of these students come from schools with very limited resources, and students are often not prepared for the rigor of LSMSA. EXCEL seeks to bring such students “up to speed” with their peers.

9. **Accuracy, Maintenance, Support:** LSMSA maintains the data and will make it available for inspection, but no student names will be released. No audit of this data has been conducted.

10. **Responsible Person:** Dr. Kristi Key, Director of Academic Services
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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Summer Programs (SP)
Objective: SP Objective 4: Select at least 50% of the EXCEL student body from schools rated “C”, “D”, or “F” by the Louisiana Department of Education, or districts that meet federal poverty guidelines, and prepare those students for success at LSMSA, as reflected in an annual retention rate

Indicator Name: Number of students from targeted schools
Indicator LaPAS PI Code: none

1. Type and Level: Input, key

2. Rationale, Relevance, Reliability: EXCEL is designed to improve the skills of incoming students from under-resourced schools. This indicator measures the selection of students from under-resourced schools.

3. Use: LSMSA uses this data to determine which students are most in need of this intervention. The cost of the program restricts its being offered to every student who would benefit from it, and additional funds may be requested to expand the program.

4. Clarity: The indicator is clearly stated and uses no jargon or unusual terms.

5. Data Source, Collection and Reporting: LSMSA collects and maintains the data. The program is provided only in the summer, so collection, calculation, and reporting of the data will be one time.

6. Calculation Methodology: Headcount

7. Scope: The data is aggregated. Subsets of the data could be used to target specific schools.

8. Caveats: EXCEL may be viewed as a “catch-up” program. It is designed to improve the skills of students from under-resourced schools and to follow and counsel them during their time at LSMSA.

9. Accuracy, Maintenance, Support: LSMSA maintains the data and will make it available for inspection, but no student names will be released. No audit of this data has been conducted.

10. Responsible Person: Dr. Kristi Key, Director of Academic Services
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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Summer Programs (SP)
Objective: SP Objective 4: Select at least 50% of the EXCEL student body from schools rated “C”, “D”, or “F” by the Louisiana Department of Education, or districts that meet federal poverty guidelines, and prepare those students for success at LSMSA, as reflected in an annual retention rate

Indicator Name: State and federal data on sending schools
Indicator LaPAS PI Code: none

1. Type and Level: Input, supporting

2. Rationale, Relevance, Reliability: EXCEL is designed to improve the skills of incoming students from under-resourced schools. This indicator measures the selection of students from schools identified as poverty-level by federal criteria.

3. Use: LSMSA uses this data to determine which students are most in need of this intervention. The cost of the program restricts its being offered to every student who would benefit from it, and additional funds may be requested to expand the program.

4. Clarity: The indicator is clearly stated and uses no jargon or unusual terms.

5. Data Source, Collection and Reporting: LSMSA collects and maintains the data. The program is provided only in the summer, so collection, calculation, and reporting of the data will be one time.

6. Calculation Methodology: The indicator value will be presented as a whole number and will be derived by a headcount of target schools.

7. Scope: The data is aggregated. Subsets of the data could be used to target specific schools.

8. Caveats: EXCEL may be viewed as a “catch-up” program. It is designed to improve the skills of students from under-resourced schools and to follow and counsel them during their time at LSMSA.

9. Accuracy, Maintenance, Support: LSMSA maintains the data and will make it available for inspection, but no student names will be released. No audit of this data has been conducted.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Summer Programs (SP)
Objective: SP Objective 4: Select at least 50% of the EXCEL student body from schools rated “C”, “D”, or “F” by the Louisiana Department of Education, or districts that meet federal poverty guidelines, and prepare those students for success at LSMSA, as reflected in an annual retention rate

Indicator Name: Percentage of students completing EXCEL
Indicator LaPAS PI Code: none

1. Type and Level: Outcome, supporting

2. Rationale, Relevance, Reliability: Successful completion of EXCEL by students invited to the program is a requirement for admission to LSMSA. EXCEL is designed to improve the skills of under-served students and to ease their transition to LSMSA.

3. Use: LSMSA uses this data to determine which students will be admitted and to measure the success of the program in terms of properly serving this target population.

4. Clarity: The indicator is clearly stated and uses no jargon or unusual terms.

5. Data Source, Collection and Reporting: LSMSA collects and maintains the data. The program is provided only in the summer, so collection, calculation, and reporting of the data will be one time.

6. Calculation Methodology: The total number of students successfully completing EXCEL will be divided by the total number originally enrolled in EXCEL. The resulting value will be the target percentage.

7. Scope: The data is aggregated. Subsets of the data could be used to target specific schools.

8. Caveats: EXCEL may be viewed as a “catch-up” program. It is designed to improve the skills of students from under-resourced schools and to follow and counsel them during their time at LSMSA.

9. Accuracy, Maintenance, Support: LSMSA maintains the data and will make it available for inspection, but no student names will be released. No audit of this data has been conducted.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Summer Programs (SP)
Objective: SP Objective 4: Select at least 50% of the EXCEL student body from schools rated “C”, “D”, or “F” by the Louisiana Department of Education, or districts that meet federal poverty guidelines, and prepare those students for success at LSMSA, as reflected in an annual retention rate

Indicator Name: Percentage of students from under-performing schools or districts meeting federal poverty guidelines
Indicator LaPAS PI Code: none

1. Type and Level: Outcome, key

2. Rationale, Relevance, Reliability: This indicator defines the objective. EXCEL targets students from under-performing schools and poverty-level school districts.

3. Use: LSMSA will use this data to determine the success of its efforts to provide services to the students who will most benefit from them. If the target population grows, the program must be expanded, and additional funding will be needed.

4. Clarity: The indicator is clearly stated and uses no jargon or unusual terms.

5. Data Source, Collection and Reporting: LSMSA collects and maintains the data. The program is provided only in the summer, so collection, calculation, and reporting of the data will be one time.

6. Calculation Methodology: The total number of students from under-performing schools or districts meeting federal poverty guidelines will be divided by the total number of students enrolled in EXCEL. The resulting value will be the target percentage.

7. Scope: The data is aggregated. Subsets of the data could be used to target specific schools.

8. Caveats: EXCEL may be viewed as a “catch-up” program. It is designed to improve the skills of students from under-resourced schools and to follow and counsel them during their time at LSMSA.

9. Accuracy, Maintenance, Support: LSMSA maintains the data and will make it available for inspection, but no student names will be released. No audit of this data has been conducted.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Summer Programs (SP)
Objective: SP Objective 4: Select at least 50% of the EXCEL student body from schools rated “C”, “D”, or “F” by the Louisiana Department of Education, or districts that meet federal poverty guidelines, and prepare those students for success at LSMSA, as reflected in an annual retention rate
Indicator Name: Percentage of students who complete the program successfully and matriculate to LSMSA
Indicator LaPAS PI Code: 24490

1. Type and Level: Outcome, key

2. Rationale, Relevance, Reliability: This indicator differs slightly from an earlier indicator in that besides measuring the number of students who complete the program, it also measures the number that matriculates to LSMSA. The goal of EXCEL is to prepare students for the rigors of LSMSA and to have them actually enroll.

3. Use: LSMSA will use this data to determine the success of its efforts to provide services to the students who will most benefit from them. If the target population grows, the program must be expanded, and additional funding will be needed.

4. Clarity: The indicator is clearly stated and uses no jargon or unusual terms.

5. Data Source, Collection and Reporting: LSMSA collects and maintains the data. The program is provided only in the summer, so collection, calculation, and reporting of the data will be one time.

6. Calculation Methodology: The total number of students who complete the program successfully and matriculate to LSMSA will be divided by the total number of students enrolled in EXCEL. The resulting value will be the target percentage.

7. Scope: The data is aggregated. Subsets of the data would have no value.

8. Caveats: EXCEL may be viewed as a “catch-up” program. It is designed to improve the skills of students from under-resourced schools and to follow and counsel them during their time at LSMSA.

9. Accuracy, Maintenance, Support: LSMSA maintains the data and will make it available for inspection, but no student names will be released. No audit of this data has been conducted.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Summer Programs (SP)
Objective: SP Objective 4: Select at least 50% of the EXCEL student body from schools rated “C”, “D”, or “F” by the Louisiana Department of Education, or districts that meet federal poverty guidelines, and prepare those students for success at LSMSA, as reflected in an annual retention rate

Indicator Name: Annual retention of students admitted through EXCEL of 90%
Indicator LaPAS PI Code: none

1. Type and Level: Quality, key

2. Rationale, Relevance, Reliability: This indicator defines the objective. The intention of the summer programs, including EXCEL, is to retain 90% of the students who complete the programs successfully. This indicator will measure annually the retention rate of EXCEL students admitted to the school.

3. Use: LSMSA will use this data to determine the success of EXCEL in preparing students for the rigors of LSMSA and to determine whether changes are needed in the program. If an expansion of the program is indicated, additional funding will be requested.

4. Clarity: The indicator has as its goal the retention each year of 90% of the enrolled students who entered the school through the EXCEL program.

5. Data Source, Collection and Reporting: LSMSA collects and maintains retention data throughout the year. The calculation of this value will be made one time, at the end of the school year.

6. Calculation Methodology: The total number of students who complete the program successfully, matriculate to LSMSA, and remain at LSMSA each year will be divided by the total number of students who complete the program successfully and matriculate to LSMSA. The resulting value will be the target percentage.

7. Scope: The data is aggregated. Subsets of the data would have no value.

8. Caveats: EXCEL may be viewed as a “catch-up” program. It is designed to improve the skills of students from under-resourced schools and to follow and counsel them during their time at LSMSA.

9. Accuracy, Maintenance, Support: LSMSA maintains the data and will make it available for inspection, but no student names will be released. No audit of this data has been conducted.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Operations (OP)
Objective: OP Objective i.1: LSMSA will provide descriptive, meaningful information to statewide stakeholders through a variety of media with at least one publication, special event, or outreach program every month
Indicator Name: Number of events held
Indicator LaPAS PI Code: none

1. Type and Level: Input, supporting

2. Rationale, Relevance, Reliability: LSMSA will schedule various events throughout the state to provide a venue for stakeholders to learn more about the school. The indicator demonstrates how many such opportunities are presented.

3. Use: The data will be used to determine whether changes in the type and/or number of events should be made. As this initiative expands, additional funds will be required.

4. Clarity: The indicator is clearly stated with no jargon on unusual terms.

5. Data Source, Collection and Reporting: LSMSA will collect and maintain the data. The initiative will be on-going, so data will be gathered throughout the year and reported quarterly.

6. Calculation Methodology: Headcount

7. Scope: The indicator is aggregated and cumulative. Subsets of the data may provide information leading to changes in the events.

8. Caveats: Advertising the events will be a challenge, but the school will do everything legally possible to attract large numbers of stakeholders. Attendance, however, is voluntary.

9. Accuracy, Maintenance, Support: LSMSA will maintain the data and make it available for inspection. The data has not been audited.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Operations (OP)
Objective: OP Objective i.1: LSMSA will provide descriptive, meaningful information to statewide stakeholders through a variety of media with at least one publication, special event, or outreach program every month
Indicator Name: Number of attendees at LSMSA special events
Indicator LaPAS PI Code: none

1. Type and Level: Output, key

2. Rationale, Relevance, Reliability: LSMSA will schedule events throughout the state to provide direct information to stakeholders. The events will be advertised to the extent possible. The number of attendees is key to achieving this objective.

3. Use: The data will be used to determine whether changes are needed in the type, time, or number of events. As the initiative grows, additional funding will be required.

4. Clarity: The indicator is clearly stated.

5. Data Source, Collection and Reporting: LSMSA will collect and maintain the data. The events will be on-going, so collection of data will occur throughout the year. Reporting will be done quarterly.

6. Calculation Methodology: Headcount

7. Scope: The data is aggregated and cumulative. Subsets of the data may demonstrate demographical information and descriptive information concerning the events.

8. Caveats: Advertising will be difficult, and attendance is voluntary, so LSMSA cannot guarantee the success of this initiative. However, in the past conducting meetings at the local level has proven effective in providing for interaction between stakeholders and school representatives.

9. Accuracy, Maintenance, Support: LSMSA will maintain the data and will make it available for inspection. The data has not been audited.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Operations (OP)
Objective: OP Objective i.1: LSMSA will provide descriptive, meaningful information to statewide stakeholders through a variety of media with at least one publication, special event, or outreach program every month
Indicator Name: Number of parishes visited
Indicator LaPAS PI Code: none

1. Type and Level: Output, key

2. Rationale, Relevance, Reliability: Events must be scheduled throughout the state to reach the largest possible number of stakeholders. Collecting this data will also aid the school in scheduling events.

3. Use: LSMSA will use the data to determine how best to schedule and stage/present the events. Additional events may be required in more populated areas of the state, and additional funding may be required.

4. Clarity: The indicator is clearly stated.

5. Data Source, Collection and Reporting: LSMSA will collect the data throughout the year and will report the data quarterly.

6. Calculation Methodology: Headcount

7. Scope: The indicator is aggregated and cumulative. Subsets of the data may demonstrate the value of events in particular venues and geographical locations.

8. Caveats: LSMSA will schedule the events with an eye to maximizing attendance, but attendance is voluntary, so no guarantee of the success of the initiative can be made.

9. Accuracy, Maintenance, Support:

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Operations (OP)
Objective: OP Objective i.1: LSMSA will provide descriptive, meaningful information to statewide stakeholders through a variety of media with at least one publication, special event, or outreach program every month
Indicator Name: Number of visits to school’s media sites
Indicator LaPAS PI Code: none

1. **Type and Level:** Output, key

2. **Rationale, Relevance, Reliability:** Most of the target population follows various social media, so LSMSA utilizes these media to contact these students. The sites provide information regarding the number of times the school’s sites are contacted (hits). This is a free form of advertising.

3. **Use:** LSMSA will use this data to determine the best method of communicating with potential students. Some cost will be involved in providing the presentations for the school’s sites.

4. **Clarity:** Media sites means the electronic locations or homes created by LSMSA on the internet and various social media.

5. **Data Source, Collection and Reporting:** The media sites will collect the number of contacts (hits), and LSMSA will access that data. The process is on-going, so data will be collected throughout the year. Reports will be made quarterly.

6. **Calculation Methodology:** Headcount

7. **Scope:** The data is aggregated and cumulative. Subsets of the data will indicate what sites are most viewed by prospective students and allow LSMSA to better target its efforts.

8. **Caveats:** LSMSA will provide the sites, but there are no guarantees that prospective students will access or interact with them.

9. **Accuracy, Maintenance, Support:** The media site will collect the data. LSMSA will access and report the data, and the data will be made available for inspection. No prospective students’ names will be released. The data has not been audited.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Operations (OP)
Objective: OP Objective i.1: LSMSA will provide descriptive, meaningful information to statewide stakeholders through a variety of media with at least one publication, special event, or outreach program every month
Indicator Name: Average number of publications, special events, and outreach programs per month
Indicator LaPAS PI Code: none

1. Type and Level: Output, supporting

2. Rationale, Relevance, Reliability: LSMSA will provide various opportunities for stakeholders to learn about the school, including publications, events, and outreach programs. Each of these kinds of contact provides additional opportunities for LSMSA to recruits prospective students.

3. Use: The data will demonstrate the most effective methods of communication, and the school will concentrate most of its efforts on those opportunities.

4. Clarity: The indicator is clearly stated.

5. Data Source, Collection and Reporting: LSMSA will collect and maintain the data. The opportunities will be on-going throughout the year. The data will be reported quarterly.

6. Calculation Methodology: The total number of publications, special events, and outreach programs will be divided by the number of months in the reporting period.

7. Scope: The data is aggregated and cumulative. Subsets of the date will suggest the most effective opportunities.

8. Caveats: Each of these opportunities has an associated cost, and as this initiative proves its worth and grows, additional funding will be needed.

9. Accuracy, Maintenance, Support: LSMSA will maintain the data and make it available for inspection. The data had not been audited.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Operations (OP)
Objective: OP Objective i.1: LSMSA will provide descriptive, meaningful information to statewide stakeholders through a variety of media with at least one publication, special event, or outreach program every month
Indicator Name: Average number of press releases and stories featured on the school’s website and through social media per month.
Indicator LaPAS PI Code: none

1. Type and Level: Output, supporting

2. Rationale, Relevance, Reliability: LSMSA must present information to its target audience in a way that catches the attention of that audience and causes them to become involved. To accomplish this, LSMSA must develop new and interesting information on a regular basis.

3. Use: LSMSA will access the contacts (hits) on the various media to determine the preferred media, preferred kinds of information that most engages prospective students, and the kind of presentations of that information that are best received by the target audience.

4. Clarity: The indicator is clearly stated.

5. Data Source, Collection and Reporting: Social media sites will gather information concerning the number of contacts (hits). LSMSA will access that data on a continuing basis. Reports will be prepared quarterly.

6. Calculation Methodology: The total number of press releases and stories will be divided by the number of months in that reporting period.

7. Scope: The data is aggregated and cumulative. Subsets of the data should help identify the best types of media to be used, the best press releases/stories to publish, and the best way of presenting information.

8. Caveats: LSMSA will present the information in the form of press releases and stories. LSMSA will examine data to determine the best media and how best to present the information. However, LSMSA has no control over its target audience, so it cannot predict the outcome if this initiative.

9. Accuracy, Maintenance, Support: The social media sites will collect data regarding the number of contacts (hits). LSMSA will access that data and develop its own data which will be available for inspection. The data has not been audited.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Operations (OP)
Objective: OP Objective i.1: LSMSA will provide descriptive, meaningful information to statewide stakeholders through a variety of media with at least one publication, special event, or outreach program every month
Indicator Name: Number of distinct media utilized per month
Indicator LaPAS PI Code: none

1. Type and Level: Output, supporting

2. Rationale, Relevance, Reliability: LSMSA will seek various types of media to present its message to stakeholders. This will include print and electronic media as well as events. This broad spectrum of presentations will reach the greatest number of stakeholders.

3. Use: LSMSA will use the data to see which method of presentation best achieves its goal and will develop future presentations based on that determination.

4. Clarity: Distinct Media means the specific types of communications media used, including, but not limited to, newspapers, internet communications, social media, broadcast media and other electronic media.

5. Data Source, Collection and Reporting: LSMSA will collect and maintain the data whenever any media is used and will report the data quarterly.

6. Calculation Methodology: The total number of distinct media will be divided by the number of months in the reporting cycle.

7. Scope: The data will be aggregated and cumulative. Subsets of the date may demonstrate the effectiveness of one medium over another.

8. Caveats: LSMSA must judge the value of each medium in terms of how well it reached its target population and how well the final result of communicating with stakeholders was achieved.

9. Accuracy, Maintenance, Support: LSMSA will maintain the data and make it available for inspection. No data has been audited.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Operations (OP)
Objective: OP Objective i.1: LSMSA will provide descriptive, meaningful information to statewide stakeholders through a variety of media with at least one publication, special event, or outreach program every month
Indicator Name: Number of students added annually to the applicant database
Indicator LaPAS PI Code: none

1. **Type and Level:** Outcome, key

2. **Rationale, Relevance, Reliability:** Within the stated objective to communicate with stakeholders is the further goal to enroll students. This indicator is a measure of success in that regard.

3. **Use:** LSMSA will use the data to determine the success of its efforts to communicate with stakeholders and to add prospective students to its database. As some strategies prove to be more effective than others, the school will adjust its efforts to capitalize on those strategies.

4. **Clarity:** The indicator is clearly stated.

5. **Data Source, Collection and Reporting:** LSMSA collects and maintains the data. Additions to the database are on-going, and reports will be made quarterly.

6. **Calculation Methodology:** Headcount

7. **Scope:** The indicator is aggregated and cumulative. Subsets of the data may indicate more success in some geographical areas that others.

8. **Caveats:** The decision to interact with LSMSA is at the discretion of the stakeholder. LSMSA will offer the opportunity to open communications, but the student and his/her parents ultimately decided whether to accept.

9. **Accuracy, Maintenance, Support:** LSMSA will maintain the data and will make it available for inspection. The data has not been audited.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Operations (OP)
Objective: OP Objective i.1: LSMSA will provide descriptive, meaningful information to statewide stakeholders through a variety of media with at least one publication, special event, or outreach program every month
Indicator Name: Percentage of applicants attending events
Indicator LaPAS PI Code: none

1. Type and Level: Outcome, supporting

2. Rationale, Relevance, Reliability: LSMSA will use myriad methods of communicating with stakeholders. This indicator will measure the value of conducting events as a part of that communications effort.

3. Use: LSMSA will examine the data to determine the value of conducting events versus use of other means of communication, and those conclusions will help guide future recruiting strategies.

4. Clarity: The indicator is clearly stated.

5. Data Source, Collection and Reporting: LSMSA will collect and maintain the data. The collection of data will be on-going, and reports will be made quarterly.

6. Calculation Methodology: The total number of applicants who attended events will be divided by the total number of applicants. The result will yield the percentage value.

7. Scope: The indicator is aggregated and cumulative. Subsets of the data will indicate what value staged events had in attaining the goal.

8. Caveats: Conducting events provides the opportunity for direct interaction between LSMSA and stakeholders, but attending such events does require stakeholders to commit their time to the effort, especially when various electronic media are available to provide similar information. LSMSA must determine whether the events are of sufficient value to be continued, and that decision may not hinge on whether attendees eventually applied for admission.

9. Accuracy, Maintenance, Support: LSMSA will maintain the data and make it available for examination. No students’ names will be made available. The data has not been audited.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Operations (OP)
Objective: OP Objective i.1: LSMSA will provide descriptive, meaningful information to statewide stakeholders through a variety of media with at least one publication, special event, or outreach program every month
Indicator Name: Percentage of attendees rating events Good or Excellent
Indicator LaPAS PI Code: none

1. **Type and Level:** Quality, supporting

2. **Rationale, Relevance, Reliability:** LSMSA will seek feedback from attendees regarding their impression of each event. This feedback will be used to determine how to improve each event.

3. **Use:** LSMSA will use attendee’s rating to determine how to improve each event.

4. **Clarity:** The indicator is clearly stated.

5. **Data Source, Collection and Reporting:** LSMSA will collect and maintain the data. The process will be on-going, and reports will be made quarterly.

6. **Calculation Methodology:** The total number of Good and Excellent ratings will be divided by the total number of ratings overall. The result will yield the percentage value.

7. **Scope:** The indicator is aggregated and cumulative. Subsets of the data could measure the effectiveness of each event.

8. **Caveats:** Such evaluations are subjective and may not yield useable data.

9. **Accuracy, Maintenance, Support:** LSMSA will maintain the data and make it available for inspection. The data has not been audited.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Operations (OP)
Objective: OP Objective i.1: LSMSA will provide descriptive, meaningful information to statewide stakeholders through a variety of media with at least one publication, special event, or outreach program every month
Indicator Name: Percentage of students who apply for enrollment who also attended a special event
Indicator LaPAS PI Code: none

1. **Type and Level:** Quality, supporting

2. **Rationale, Relevance, Reliability:** This indicator will demonstrate the value of the events in terms of whether they influenced prospective students to apply for admission.

3. **Use:** LSMSA will use the data to evaluate the value of the events and to determine whether changes are indicated.

4. **Clarity:** The indicator is clearly stated.

5. **Data Source, Collection and Reporting:** LSMSA collects and maintains the data. The application process is on-going, and reports will be made quarterly.

6. **Calculation Methodology:** The total number of applicants who attended a special event will be divided by the total number of all applicants. The result will yield the percentage value.

7. **Scope:** The indicator is aggregated and cumulative. Subsets of the data may indicate whether some events were more effective than others.

8. **Caveats:** Application for enrollment is a personal decision by students and their parents, and the impact of any event on that decision must be weighed against mitigating factors.

9. **Accuracy, Maintenance, Support:** LSMSA will maintain the data and make it available for inspection. No students’ names will be released. No data has been audited.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community  
Activity: LSMSA Operations (OP)  
Objective: OP Objective i.1: LSMSA will provide descriptive, meaningful information to statewide stakeholders through a variety of media with at least one publication, special event, or outreach program every month  
Indicator Name: Response to school’s social media, including the frequency of shares  
Indicator LaPAS PI Code: none

1. Type and Level: Quality, supporting

2. Rationale, Relevance, Reliability: The various social media collect information relative to contacts (hits) with home pages such as that created by the school. This information also indicates when someone “shares” the page with another user. The sharing of a page indicates agreement with or support for the page. LSMSA will access this information to determine the response of users to its media pages.

3. Use: LSMSA will use the data to determine whether to change the content of its pages.

4. Clarity: The indicator is clearly stated.

5. Data Source, Collection and Reporting: The indicator value will be presented as a whole number. The various social media collect information relative to contacts (hits) with home pages such as that created by the school. This information also indicates when someone “shares” the page with another user. The sharing of a page indicates agreement with or support for the page. LSMSA will access this information to determine the response of users to its media pages. The process will be on-going, and reports will be made quarterly.

6. Calculation Methodology: Headcount

7. Scope: The indicator is aggregated and cumulative. Subsets of the data could measure the effectiveness of each page.

8. Caveats: Such evaluations are subjective and may not yield useable data.

9. Accuracy, Maintenance, Support: LSMSA will maintain the data and make it available for inspection. The data has not been audited.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community  
Activity: LSMSA Operations (OP)  
Objective: OP Objective i.2: Annually increase the number of inquiries about the school by five percent (5%).

Indicator Name: Number of inquiries reported  
Indicator LaPAS PI Code: none

1. **Type and Level:** Input, supporting

2. **Rationale, Relevance, Reliability:** LSMSA seeks qualified applicants for admission from throughout the state. This goal seeks to increase that number using various methods and media.

3. **Use:** LSMSA will use the data to measure whether increased communications efforts result in more interest in the school as measured by a change in the number of inquiries to the school. Changes in such communications will be dictated by the result.

4. **Clarity:** The indicator is clearly stated.

5. **Data Source, Collection and Reporting:** All inquiries are made to the school either directly or through a media intermediary. LSMSA will collect and maintain such data on a continuing basis, and will report the data quarterly.

6. **Calculation Methodology:** Headcount

7. **Scope:** The data is aggregated and cumulative. Subsets of the data should indicate which media are most effective in increasing the interest of stakeholders.

8. **Caveats:** LSMSA will present information through various media of communications. Inquiries must be initiated by the targeted students and their parents. LSMSA has no control over the number of those inquiries.

9. **Accuracy, Maintenance, Support:** LSMSA will maintain the data and will make it available for inspection. The data has not been audited.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Operations (OP)
Objective: OP Objective i.2: Annually increase the number of inquiries about the school by five percent (5%).
Indicator Name: Percentage change in number of inquiries versus prior year
Indicator LaPAS PI Code: none

1. Type and Level: Outcome, key

2. Rationale, Relevance, Reliability: The data will record the number of inquiries made in a fiscal year, and that information will be compared to the same information gathered in the prior year. The data will demonstrate increased interest in the school and the effectiveness of the school’s recruiting communications effort.

3. Use: LSMSA will use the data to determine whether changes are needed in how it communicates with stakeholders.

4. Clarity: The indicator is clearly stated.

5. Data Source, Collection and Reporting: All inquiries are made to the school either directly or through media intermediaries. LSMSA will collect and maintain the data on an on-going basis. The data will be reported annually.

6. Calculation Methodology: The total number of inquiries in any one fiscal year will be divided by the total number of inquiries in the prior fiscal year. The result will yield the percentage value.

7. Scope: The data is aggregated and cumulative. Subsets of the data would be of no value.

8. Caveats: Inquiries are initiated by stakeholders. LSMSA cannot control the number of inquiries it receives.

9. Accuracy, Maintenance, Support: LSMSA will maintain the data and make it available for inspection. No student names will be released. The data has not been audited.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Operations (OP)
Objective: OP Objective i.2: Annually increase the number of inquiries about the school by five percent (5%).
Indicator Name: Percentage of inquiries to which responses are made
Indicator LaPAS PI Code: none

1. Type and Level: Efficiency, supporting

2. Rationale, Relevance, Reliability: It is assumed that LSMSA will respond to all inquiries.

3. Use: LSMSA will use the number of inquiries to determine changes in the level of interest in the school and to identify those aspects of the school’s operation that generate questions.

4. Clarity: The indicator is clearly stated.

5. Data Source, Collection and Reporting: LSMSA will collect and maintain the data on an ongoing basis. Reports will be made quarterly.

6. Calculation Methodology: The total number of inquiries to which responses are made will be divided by the total number of inquiries made. The result will yield the percentage value.

7. Scope: The data is aggregated and cumulated. Subsets of the data would be of no value.

8. Caveats: LSMSA has no control over the types or number of inquiries made.

9. Accuracy, Maintenance, Support: LSMSA will maintain the data and make it available for inspection. The data has not been audited.

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Program: Living and Learning Community
Activity: LSMSA Operations (OP)
Objective: OP Objective i.2: Annually increase the number of inquiries about the school by five percent (5%).
Indicator Name: Number of inquiries resulting in applications
Indicator LaPAS PI Code: none

1. **Type and Level:** Efficiency, supporting

2. **Rationale, Relevance, Reliability:** Responses to inquiries are intended to generate interest in the school and result in applications for admissions being made. Some difficulty may be experienced in determining a linkage between the response and the application.

3. **Use:** LSMSA will use this data to determine whether direct communication with a stakeholder in a response to an inquiry, as opposed to generalized communication via various media, increases applications.

4. **Clarity:** The indicator is clearly stated.

5. **Data Source, Collection and Reporting:** LSMSA collects and maintains all data relative to inquiries and applications. Such collection is on-going, but the data will be reported each quarter.

6. **Calculation Methodology:** LSMSA will identify a direct relationship between the stakeholder who submitted the application and the same stakeholder’s applying for admission. The indicator will be the total of such relationships.

7. **Scope:** The data is aggregated and cumulative. No subset of the date would be of value.

8. **Caveats:** Establishing the direct relationship between the stakeholder who submitted the application and the same stakeholder’s applying for admission will be difficult.

9. **Accuracy, Maintenance, Support:** LSMSA will maintain the data and will make it available for examination. No stakeholder’s name will be related. No data has been audited.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Operations (OP)
Objective: OP Objective i.3: Annually increase the number of students completing the process by three percent (3%)
Indicator Name: Number of alumni/parents involved in community based recruiting
Indicator LaPAS PI Code: none

1. Type and Level: Input, supporting

2. Rationale, Relevance, Reliability: LSMSA involves alumni and parents in its recruiting efforts to provide a different perspective of the school to prospective students. This practice has proven to be effective and will be expanded.

3. Use: LSMSA will use the data when possible to determine the continuing value of participation by alumni and parents and will seek the most effective method of placing them with stakeholders.

4. Clarity: The indicator is clearly stated.

5. Data Source, Collection and Reporting: LSMSA involves alumni and parents and collects and maintains the data. Collection of data is on-going, and reports will be made quarterly.

6. Calculation Methodology: Headcount

7. Scope: The indicator is aggregated and cumulative. Subsets of the data, when compared to applications, may be valuable in pinpointing sites for such efforts.

8. Caveats: Alumni and parents volunteer their time to participate in this effort. The school welcomes their help but has no control over when or where they may be available.

9. Accuracy, Maintenance, Support: LSMSA maintains the data and will make it available for inspection. No names of any stakeholder will be released. The data has not been audited.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Operations (OP)
Objective: OP Objective i.3: Annually increase the number of students completing the process by three percent (3%)
Indicator Name: Number of completed applications
Indicator LaPAS PI Code: 8374

1. Type and Level: Input, key

2. Rationale, Relevance, Reliability: The indicator is key to the objective. LSMSA must determine how many applications have been completed to determine the increase in applications from one year to the next.

3. Use: LSMSA will use the data to measure the success of recruiting efforts and will make changes where necessary. Additional funding may be necessary to implement needed changes.

4. Clarity: Completed applications means that sufficient information has been received to make a decision regarding admission to the school.

5. Data Source, Collection and Reporting: LSMSA collects and maintains the data on an on-going basis. Reports will be made quarterly.

6. Calculation Methodology: Headcount

7. Scope: The data is aggregated and cumulative. Subsets of the data would be of no value.

8. Caveats: The application process involves many types of information, and the school seeks all information possible. However, the school can make an informed decision regarding admission without receiving every item requested.

9. Accuracy, Maintenance, Support: LSMSA will maintain the data and make it available for inspection. No applicants’ names will be released. The data has not been audited.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Operations (OP)
Objective: OP Objective i.3: Annually increase the number of students completing the process by three percent (3%)
Indicator Name: Number of parishes visited
Indicator LaPAS PI Code: 24484

1. Type and Level: Output, supporting

2. Rationale, Relevance, Reliability: LSMSA recruited students statewide. Recruiting includes scheduling meetings throughout the state. Face-to-face recruiting has proven to be extremely successful.

3. Use: LSMSA will use this data to determine what parishes have not been visited. One goal of recruiting is to visit every parish in the state as often as possible. Cuts in the school’s budget have drastically limited the ability of the school to schedule meetings, and additional funding will be requested.

4. Clarity: The indicator is clearly stated.

5. Data Source, Collection and Reporting: LSMSA collects and maintains the data. The visits are on-going throughout the year, and the data will be reported quarterly.

6. Calculation Methodology: Headcount

7. Scope: The data is aggregated and cumulative. No subset of the data would be of value.

8. Caveats: Cuts in the school’s budget have drastically limited the ability of the school to schedule meetings. When additional funding is approved, this part of the recruiting effort will increase, and increases in applications are expected as a result.

9. Accuracy, Maintenance, Support: LSMSA will maintain the data and make it available for inspection. The data has not been audited.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community  
Activity: LSMSA Operations (OP)  
Objective: OP Objective i.3: Annually increase the number of students completing the process by three percent (3%)  
Indicator Name: Number of student-based personal contacts with applicants  
Indicator LaPAS PI Code: none

1. **Type and Level:** Output, supporting

2. **Rationale, Relevance, Reliability:** Faculty- and staff-directed student contacts with applicants are a recruiting strategy that has proven effective in prompting applicants to complete the application process.

3. **Use:** LSMSA uses this data to determine how best to utilize this strategy to maximize its effectiveness and to reach the largest number of applicants. Expanding this strategy is expected to further increase the number of completed applications, and additional funding will be required.

4. **Clarity:** The indicator if clearly stated.

5. **Data Source, Collection and Reporting:** LSMSA collects and maintains the data throughout the year. Reports of the data will be made quarterly.

6. **Calculation Methodology:** Headcount

7. **Scope:** The indicator is aggregated and cumulative. Subsets of the data have no value.

8. **Caveats:** Direct contact with applicants has always proven to be the most effective recruiting tool. Additionally, direct contact with peers allows applicants the opportunity to ask questions that might not be asked of staff.

9. **Accuracy, Maintenance, Support:** LSMSA maintains the data and will make it available for inspection. No names will be released. The data has not been audited.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Operations (OP)
Objective: OP Objective i.3: Annually increase the number of students completing the process by three percent (3%)
Indicator Name: Percentage change in number of completed applications over prior FY
Indicator LaPAS PI Code: 24481

1. Type and Level: Outcome, key

2. Rationale, Relevance, Reliability: LSMSA collects all data relative to applications each year and makes direct comparisons to demonstrate changes and patterns in applications. The school strives to admit the best-qualified students from throughout the state, and increases in the number of completed applications aids in this effort.

3. Use: LSMSA will use this data to make necessary changes in its recruiting process. Such changes may require additional funding.

4. Clarity: The indicator is clearly stated.

5. Data Source, Collection and Reporting: LSMSA collects and maintains the data on an ongoing basis. Reports are made quarterly to map the progress of the effort.

6. Calculation Methodology: The total number of completed applications from one fiscal year will be divided by the completed number of applications from the prior fiscal year. The result will yield the percentage value.

7. Scope: The data is aggregated and cumulative. Subsets of the data may demonstrate patterns in applications received and completed and may dictate the need for changes in the recruiting process.

8. Caveats: LSMSA uses many processes in recruiting and is constantly seeking to improve the overall process. This indicator is one measure of that improvement.

9. Accuracy, Maintenance, Support: LSMSA will maintain the data and make it available for inspection. No names will be released. The data has not been audited.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Operations (OP)
Objective: OP Objective i.3: Annually increase the number of students completing the process by three percent (3%)
Indicator Name: Percentage of applicants with complete applications admitted
Indicator LaPAS PI Code: none

1. Type and Level: Efficiency, supporting

2. Rationale, Relevance, Reliability: The recruiting process is important in identifying potential students for the school, but the admissions process is selective. Applicants must meet the standards required by the school for admission, or their applications will be rejected.

3. Use: LSMSA uses this data to determine whether weaknesses exist in the recruiting process. The school seeks only qualified applicants, and the application process should be designed to reach that target audience.

4. Clarity: The indicator is clearly stated.

5. Data Source, Collection and Reporting: LSMSA collects and maintains the data. The majority of acceptance letters are sent at one time during the year, and this indicator will be reported on that basis.

6. Calculation Methodology: The total number of admitted students with completed applications will be divided by the total number of students with completed applications. The result will yield the percentage value.

7. Scope: The data is aggregated. Subsets of the state have no value.

8. Caveats: LSMSA does receive completed applications from students whose success at the school would be doubtful. The school has many intervention strategies to assist under-prepared students, but there is no remedial process that will help a weak student to succeed.

9. Accuracy, Maintenance, Support: LSMSA will maintain the data and make it available for inspection. The data has not been audited.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Operations (OP)
Objective: OP Objective i.3: Annually increase the number of students completing the process by three percent (3%)
Indicator Name: Percentage of parents rating the admission process Good or Excellent
Indicator LaPAS PI Code: 24482

1. **Type and Level:** Quality, supporting

2. **Rationale, Relevance, Reliability:** External evaluation of the school’s admission process will help identify weaknesses to be corrected. Parents of perspective students are a strong source of unbiased criticism to aid in the effort to perfect the process.

3. **Use:** LSMSA will use parents’ comments to adjust the process. Additional funding may be required to make some suggested adjustments.

4. **Clarity:** The indicator if clearly stated.

5. **Data Source, Collection and Reporting:** LSMSA will collect and maintain the data. Such evaluations will be conducted once per year, and the data will be reported annually.

6. **Calculation Methodology:** The total number of parents rating the process Good or Excellent will be divided by the total number of parents completing the evaluation process. The result will yield the percentage value.

7. **Scope:** The data is aggregated. Subsets of the evaluation data will be used to improve the admissions process.

8. **Caveats:** LSMSA has developed its admissions process over a 30-year period, but the school recognizes the need for continual improvement. External evaluation is often a valuable tool in identifying concerns that the school cannot clearly see without help.

9. **Accuracy, Maintenance, Support:** LSMSA will maintain the data and will make it available for examination. The data has not been audited.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Operations (OP)
Objective: OP Objective i.4: Enroll students from at least 80% of the state’s parishes
Indicator Name: Number of parishes visited
Indicator LaPAS PI Code: 24484

1. Type and Level: Output, key

2. Rationale, Relevance, Reliability: LSMSA recruits students statewide. Recruiting includes scheduling meetings throughout the state. Face-to-face recruiting has proven to be extremely successful.

3. Use: LSMSA will use this data to determine what parishes have not been visited. To meet the goal of enrolling students from 80-plus percent of the state’s parishes, the school must create a presence in each parish through meetings and events. Cuts in the school’s budget have drastically limited the ability of the school to schedule meetings, and additional funding will be requested.

4. Clarity: The indicator is clearly stated.

5. Data Source, Collection and Reporting: LSMSA collects and maintains the data. The visits are on-going throughout the year, and the data will be reported quarterly.

6. Calculation Methodology: Headcount

7. Scope: The data is aggregated and cumulative. No subset of the data would be of value.

8. Caveats: Cuts in the school’s budget have drastically limited the ability of the school to schedule meetings. When additional funding is approved, this part of the recruiting effort will increase, and increases in applications are expected as a result.

9. Accuracy, Maintenance, Support: LSMSA will maintain the data and make it available for inspection. The data has not been audited.

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### PERFORMANCE INDICATOR DOCUMENTATION

**Program:** Living and Learning Community  
**Activity:** LSMSA Operations (OP)  
**Objective:** OP Objective i.4: Enroll students from at least 80% of the state’s parishes  
**Indicator Name:** Number of contacts made with students in the database  
**Indicator LaPAS PI Code:** none

1. **Type and Level:** Output, supporting

2. **Rationale, Relevance, Reliability:** LSMSA maintains a database of prospective students regardless of their age or grade. The school periodically contacts these students directly to keep them involved and to pique their interest in the school.

3. **Use:** The school uses this contact data to ensure that continuing contact is made with every prospective student on a routine basis. The expense of this effort will require additional funding.

4. **Clarity:** The indicator is clearly stated.

5. **Data Source, Collection and Reporting:** LSMSA collects and maintains the data on a continuing basis, and reports will be made quarterly.

6. **Calculation Methodology:** Headcount

7. **Scope:** The data is aggregated and cumulative. Subsets of the data have no value.

8. **Caveats:** LSMSA uses every means possible to attract well-qualified students to apply. This effort includes maintain contact with students regardless of their age or grade. Some students in the database are in the fifth grade.

9. **Accuracy, Maintenance, Support:** LSMSA maintains the data and will make it available for inspection. No names will be released. The data has not been audited.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Operations (OP)
Objective: OP Objective i.4: Enroll students from at least 80% of the state’s parishes
Indicator Name: Percentage of parishes represented in student body
Indicator LaPAS PI Code: 24483

1. **Type and Level:** Outcome, key

2. **Rationale, Relevance, Reliability:** This data is key to the objective. The goal is 80% representation, and to reach that goal, a baseline must be established. The list of parishes represented will enable the school to target under-represented areas of the state.

3. **Use:** LSMSA will use the data to identify areas of the state which are under-represented in the student body. Efforts can then be targeted at those geographic locations. Additional funding may be required to address this need.

4. **Clarity:** The indicator is clearly stated.

5. **Data Source, Collection and Reporting:** LSMSA collects and maintains the data. The data will be reported once each year.

6. **Calculation Methodology:** The total number of parishes represented in the student body will be divided by the total number of parishes in the state (64). The result will yield the percentage value.

7. **Scope:** The data is aggregated. No subset of the data would be of value.

8. **Caveats:** Several parishes have small populations, and smaller populations generate fewer well-qualified students capable of success at LSMSA.

9. **Accuracy, Maintenance, Support:** LSMSA maintains the data and will make it available for inspection. No data has been audited.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Operations (OP)
Objective: OP Objective i.5: To achieve an accurate alumni database of 50% by FY16
Indicator Name: Number of alumni
Indicator LaPAS PI Code: none

1. Type and Level: Input, supporting

2. Rationale, Relevance, Reliability: LSMSA graduates a senior class each year, so the number of alumni changes at least annually. Establishing the number of alumni provides a baseline from which to work in pursuing the stated objective.

3. Use: LSMSA will use the list of current alumni as a starting point in establishing contact information for each person. Once contact information is obtained, it will be checked for accuracy.

4. Clarity: The indicator is clearly stated.

5. Data Source, Collection and Reporting: LSMSA collects and maintains the data. The pursuit of accurate contact information for each alumnus is an on-going process, but the data will be reported annually.

6. Calculation Methodology: Headcount

7. Scope: The data is aggregated. Subsets of the data may identify geographical locations that would serve as sites for alumni meetings and the formation of alumni organizations.

8. Caveats: Contacting individuals who graduated as many as 30 years ago is a daunting task. Much of the contact information is no longer accurate. Additionally, the task is labor intensive, and the school doesn’t possess the resources to conduct a complete census of alumni.

9. Accuracy, Maintenance, Support: LSMSA maintains the data and will make it available for inspection. No names will be released. The data has not been audited.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Operations (OP)
Objective: OP Objective i.5: To achieve an accurate alumni database of 50% by FY16
Indicator Name: Number of alumni with valid postal or e-mail addresses in the database
Indicator LaPAS PI Code: none

1. Type and Level: Input, key

2. Rationale, Relevance, Reliability: This data is key to the objective. LSMSA has a database of alumni, and efforts are on-going to update contact information. Review of all the contact information, including attempts to contact all alumni, is labor intensive and expensive. The school must have additional funds to complete an initial census and to continually update the information.

3. Use: LSMSA will contact alumni to solicit their help in recruiting, funding, and myriad other tasks. This effort will be expensive, and additional funding will be required. However, once underway, the effort will provide a return on the investment in terms of alumni volunteering to help the school in many ways.

4. Clarity: The indicator is clearly stated.

5. Data Source, Collection and Reporting: LSMSA collects and maintains the data. The process of updating alumni contact information is on-going, and the data will be reported annually.

6. Calculation Methodology: Headcount

7. Scope: The data is aggregated. Subsets of the data could help identify geographical locations for alumni meetings and the formation of alumni organizations.

8. Caveats: All institutions look to their alumni for help of one kind or another. The LSMSA experience is unique, and alumni have strong ties to and memories of the school, its faculty and staff, and each other. If they can be contacted, many alumni would step up to help the school.

9. Accuracy, Maintenance, Support: LSMSA maintains the data and will make it available for inspection. No names will be released. The data has not been audited.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Operations (OP)
Objective: OP Objective i.5: To achieve an accurate alumni database of 50% by FY16
Indicator Name: Percentage of alumni with valid post office or e-mail addresses in the database
Indicator LaPAS PI Code: none

1. **Type and Level:** Outcome, key

2. **Rationale, Relevance, Reliability:** This data is key to the objective. In attempting to contact alumni, LSMSA will determine what contact information is valid and will identify alumni to become a part of a search for accurate information.

3. **Use:** LSMSA will use existing contact information to contact as many alumni as possible and then begin searching for “missing” alumni.

4. **Clarity:** The indicator is clearly stated.

5. **Data Source, Collection and Reporting:** LSMSA collects and maintains the data on an on-going basis. The data will be reported annually.

6. **Calculation Methodology:** The total number of alumni with valid post office or e-mail addresses in the database will be divided by the total number of alumni. The result will yield the percentage value.

7. **Scope:** The data is aggregated. Subsets of the data could help identify geographical locations for alumni meetings and the formation of alumni organizations.

8. **Caveats:** Contacting individuals who graduated as many as 30 years ago is a daunting task. Much of the contact information is no longer accurate. Additionally, the task is labor intensive, and the school doesn’t possess the resources to conduct a complete census of alumni.

9. **Accuracy, Maintenance, Support:** LSMSA maintains the data and will make it available for inspection. No names will be released. The data has not been audited.

10. **Responsible Person:** Mr. John Birch, Director of Enrollment Services
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Program: Living and Learning Community
Activity: LSMSA Operations (OP)
Objective: OP Objective i.5: To achieve an accurate alumni database of 50% by FY16
Indicator Name: Response rate to annual surveys of alumni
Indicator LaPAS PI Code: none

1. Type and Level: Outcome, supporting

2. Rationale, Relevance, Reliability: One method of validating contact information is by using a survey instrument. Such instrument can be sent to post office or e-mail addresses and will help identify alumni whose contact information is accurate.

3. Use: LSMSA will send an annual survey to all alumni at the addresses contained in the database. This will identify those alumni whose addresses are current.

4. Clarity: The indicator is clearly stated.

5. Data Source, Collection and Reporting: LSMSA collects and maintains the data on a continuing basis. The data will be reported annually.

6. Calculation Methodology: Headcount

7. Scope: The data is aggregated. Subsets of the data could help identify geographical locations for alumni meetings and the formation of alumni organizations.

8. Caveats: Contacting individuals who graduated as many as 30 years ago is a daunting task. Much of the contact information is no longer accurate. Additionally, the task is labor intensive, and the school doesn’t possess the resources to conduct a complete census of alumni.

9. Accuracy, Maintenance, Support: LSMSA maintains the data and will make it available for inspection. No names will be released. The data has not been audited.

10. Responsible Person: Mr. John Birch, Director of Enrollment Services
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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Operations (OP)
Objective: OP Objective ii.1: To seek funding at the national sister school average per student funding by FY16 and to allocate funding
Indicator Name: Funding as a percentage of national sister school average per student funding
Indicator LaPAS PI Code: 24480

1. Type and Level: Input, key

2. Rationale, Relevance, Reliability: R.S. 17:1968.1(A) provides for funding LSMSA at the same per student level as sister schools throughout the nation. This data will demonstrate progress toward achieving that statutorily-mandated goal.

3. Use: LSMSA will use the data to clearly demonstrate to the legislature and other stakeholders the level of funding at LSMSA versus the same state funding at other schools. Any disparity in the level of funding will be the basis for a request for additional funding.

4. Clarity: Sister schools are other state-wide residential high schools that provide similar services to similar student populations from throughout their respective states.

5. Data Source, Collection and Reporting: LSMSA collects and maintains the data. Inquiries are made to other schools to determine their level of funding. The data is collected once each year and is reported annually.

6. Calculation Methodology: The average per student funding level at LSMSA is divided by the collective average per student funding level of other schools in the nation. The result will yield the percentage value.

7. Scope: The data is aggregated. Subsets of the data will indicate LSMSA’s funding level versus peer institutions in specific geographical areas.

8. Caveats: LSMSA must depend upon its sister schools to provide the data needed to develop the national average.

9. Accuracy, Maintenance, Support: LSMSA maintains the data and will make it available for inspection. This data, as such, has not been audited.

10. Responsible Person: Mr. John Allen, Chief of Staff/Director of Finance and Operations
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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Operations (OP)
Objective: OP Objective ii.1: To seek funding at the national sister school average per student funding by FY16 and to allocate funds properly
Indicator Name: Percentage change in total dollars received
Indicator LaPAS PI Code: none

1. Type and Level: Outcome, supporting

2. Rationale, Relevance, Reliability: R.S. 17:1968.1(A) provides for funding LSMSA at the same per student level as sister schools throughout the nation. LSMSA submits a budget request each year based upon the level of funding states by the statute.

3. Use: LSMSA uses the level of funding stated by the statute as the basis for its budget request each year.

4. Clarity: The indicator is clearly stated.

5. Data Source, Collection and Reporting: LSMSA budgetary information is maintained by the Division of Administration, Office of Planning and Budget. LSMSA accesses this information to develop reports. This indicator value will be reported annually.

6. Calculation Methodology: The total dollars received in one fiscal year will be divided by the total dollars received in the prior fiscal year. The result will yield the percentage value.

7. Scope: The data is aggregated. No subset of the data will be of value to this indicator.

8. Caveats: R.S. 17:1968.1, as adopted by the Legislature and signed by the governor sets a specific funding level for the school on a per student basis.

9. Accuracy, Maintenance, Support: This data is maintained by the state. The Legislative Auditor conducts an audit of LSMSA every other year.

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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Operations (OP)
Objective: OP Objective ii.1: To seek funding at the national sister school average per student funding by FY16 and to allocate funds properly
Indicator Name: Activity cost per student
Indicator LaPAS PI Code: 4661

1. **Type and Level:** Efficiency, supporting

2. **Rationale, Relevance, Reliability:** LSMSA calculates this value based upon funding levels set by the state. This data demonstrates the percentage of the school’s funds that are used to support the operational aspects of the school.

3. **Use:** LSMSA will use this data in developing its annual budget request.

4. **Clarity:** The indicator is clearly stated.

5. **Data Source, Collection and Reporting:** LSMSA develops this data based upon the funding level set by the state and the portion of those funds dedicated to this activity. Since enrollment changes during the school year, this indicator will be reported quarterly.

6. **Calculation Methodology:** The total of funds allocated to this activity will be divided by the total enrollment at the time of the report.

7. **Scope:** The data is aggregated. Subsets of the data have no value.

8. **Caveats:** None

9. **Accuracy, Maintenance, Support:** LSMSA maintains this calculated data based upon the state’s level of funding for LSMSA. The data is available to the Legislative Auditor who conducts an audit of the school every other year.

10. **Responsible Person:** Mr. John Allen, Chief of Staff/Director of Finance and Operations
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PERFORMANCE INDICATOR DOCUMENTATION

Program: Living and Learning Community
Activity: LSMSA Operations (OP)
Objective: OP Objective ii.1: To seek funding at the national sister school average per student funding by FY16 and to allocate funds properly
Indicator Name: Activity percent of program total
Indicator LaPAS PI Code: 8369

1. **Type and Level:** Efficiency, supporting

2. **Rationale, Relevance, Reliability:** LSMSA calculates this value based upon funding levels set by the state. This data demonstrates the percentage of the school’s funds that are used to support the operational aspects of the school.

3. **Use:** LSMSA will use this data in developing its annual budget request.

4. **Clarity:** The indicator is clearly stated.

5. **Data Source, Collection and Reporting:** LSMSA develops this data based upon the funding level set by the state and the portion of those funds dedicated to this activity. Since enrollment changes during the school year, this indicator will be reported quarterly.

6. **Calculation Methodology:** The total of funds allocated to this activity will be divided by the total funds allocated to the school.

7. **Scope:** The data is aggregated. Subsets of the data have no value.

8. **Caveats:** None

9. **Accuracy, Maintenance, Support:** LSMSA maintains this calculated data based upon the state’s level of funding for LSMSA. The data is available to the Legislative Auditor who conducts an audit of the school every other year.

10. **Responsible Person:** Mr. John Allen, Chief of Staff/Director of Finance and Operations
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PERFORMANCE INDICATOR DOCUMENTATION

Program: LSMSA Virtual School
Activity: LSMSA Virtual School (VS)
Objective: Objective VS i.1: LSMSA will be found to be in compliance with all expectations of the State Legislative Auditor’s Office as it works with the LDOE Course Choice Office, or individual districts or schools
Indicator Name: Number of audit findings as a result of work with LDOE Course Choice and individual districts and schools
Indicator LaPAS PI Code: None

1. Type and Level: Outcome, key

2. Rationale, Relevance, Reliability: Funding for the LSMSA Virtual School (LSMSA-VS) comes mostly from interagency transfers and self-generated revenues. As such, funds are more closely examined by the Legislative Auditor. Similarly, since LSMSA-VS is a new entity, its operations and compliance will be similarly examined.

3. Use: LSMSA-VS will use this data to demonstrate its commitment to excellence in its operations and record keeping.

4. Clarity: The Louisiana Department of Education (LDOE) operates a program titled “Course Choice.” The program manages private and public entities which offer distance education to qualified public and non-public schools.

5. Data Source, Collection and Reporting: LSMSA-VS collects and maintains this data and will report the data when audits are conducted. Historically, audits of LSMSA activities and programs are conducted every other year.

6. Calculation Methodology: Headcount

7. Scope: The data is aggregated. Subsets of the data would have no value.

8. Caveats: LSMSA-VS has operated as the Louisiana Virtual School for 15 years and has been audited by auditors from the State Board of Elementary and Secondary Education and the Legislative Auditor’s Office. Very few findings have resulted, and none of them have been recent.

9. Accuracy, Maintenance, Support: LSMSA-VS will maintain the data and make it available for inspection. Audits are expected every other year.

11. Responsible Person: Dr. Kristi Key, Director of Academic Services
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PERFORMANCE INDICATOR DOCUMENTATION

Program: LSMSA Virtual School
Activity: LSMSA Virtual School (VS)
Objective: Objective VS ii.1: Each year, LSMSA will develop and offer courses that provide acceleration and/or enrichment opportunities for high-achieving, highly-motivated secondary and middle school students
Indicator Name: Number of requests for course development
Indicator LaPAS PI Code: None

1. **Type and Level:** Input, supporting

2. **Rationale, Relevance, Reliability:** LSMSA Virtual School (LSMSA-VS) has replaced the Louisiana Virtual School (LVS) which provided distance education to more than 6,000 students through Louisiana each year. LSMSA-VS will use the same course materials as LVS did and will develop new courses and materials as needed to serve students both in high schools and middle schools.

3. **Use:** Initially, LSMSA-VS will have no courses for middle school students. This data will be used to determine what courses should be developed to serve those students.

4. **Clarity:** The indicator is clearly stated.

5. **Data Source, Collection and Reporting:** LSMSA-VS collects and maintains the data. New courses will be developed each year to meet the needs of the students. Reporting of this data will be made annually.

6. **Calculation Methodology:** Headcount

7. **Scope:** The data will be aggregated. Subsets of the data may indicate the need for more courses in certain subject areas than others.

8. **Caveats:** LSAMS-VS is a new entity. Much of its structure and operation comes from LVS, but changes will be made in many aspects of courses and operations as the program begins.

9. **Accuracy, Maintenance, Support:** LSMSA-VS will maintain all of the data and will make it available for inspection. No student names will be released. The data was audited as the LVS program. As LSMSA-VS data, it has not been audited.

10. **Responsible Person:** Dr. Kristi Key, Director of Academic Services
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PERFORMANCE INDICATOR DOCUMENTATION

Program: LSMSA Virtual School
Activity: LSMSA Virtual School (VS)
Objective: Objective VS ii.1: Each year, LSMSA will develop and offer courses that provide acceleration and/or enrichment opportunities for high-achieving, highly-motivated secondary and middle school students
Indicator Name: Number of courses developed each year
Indicator LaPAS PI Code: None

1. Type and Level: Output, key

2. Rationale, Relevance, Reliability: As a need is identified, the LSMSA Virtual School (LSMSA-VS) will develop new courses and course materials, including textbooks. The number of courses developed will be based upon the need for the courses as evidenced by anticipated enrollment.

3. Use: LSMSA will determine how many courses it is capable of developing in any given year. This will be a function of funding and staffing.

4. Clarity: The indicator is clearly stated.

5. Data Source, Collection and Reporting: LSMSA-VS will collect and maintain all data and will report the data annually.

6. Calculation Methodology: Headcount

7. Scope: The data will be aggregated. Subsets of the data may indicate the need for developing additional courses in specific subject areas.

8. Caveats: No courses currently exist for middle school students, so it can be anticipated that most course development will be concentrated at that level.

9. Accuracy, Maintenance, Support: LSMSA-LS will maintain the data and will make it available for inspection. As LSMSA-VS data, it has not been audited.

13. Responsible Person: Dr. Kristi Key, Director of Academic Services
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PERFORMANCE INDICATOR DOCUMENTATION

Program: LSMSA Virtual School  
Activity: LSMSA Virtual School (VS)  
Objective: Objective VS ii.1: Each year, LSMSA will develop and offer courses that provide acceleration and/or enrichment opportunities for high-achieving, highly-motivated secondary and middle school students

Indicator Name: Number of students served
Indicator LaPAS PI Code: None

1. **Type and Level:** Outcome, supporting

2. **Rationale, Relevance, Reliability:** The LSMSA Virtual School (LSMSA-VS) is a new entity and has not provided services in the past. As enrollments occur, they will be reflected in the collection of data to demonstrate the need for the program.

3. **Use:** LSMSA-VS will serve as many students as its funding allows. LSMSA-VS is heir to the Louisiana Virtual School (LVS) which provided as many as 6,000 seats in a given year.

4. **Clarity:** The indicator is clearly stated.

5. **Data Source, Collection and Reporting:** LSMSA-VS will collect and maintain the data. The data will be reported quarterly.

6. **Calculation Methodology:** Headcount

7. **Scope:** The data will be aggregated. Subsets of the data will help to identify student populations.

8. **Caveats:** LSMSA-VS is a new entity with no enrollment as LSMSA-VS. When LVS ended, all of its programs, courses, materials, and operations were transferred to LSMSA-VS, so, in effect, LSMSA-VS and LVS share a history.

9. **Accuracy, Maintenance, Support:** LSMSA-VS will maintain all data and will make the data available for inspection. No student names will be released. No audit of the data has been conducted.

14. **Responsible Person:** Dr. Kristi Key, Director of Academic Services  
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PERFORMANCE INDICATOR DOCUMENTATION

Program: LSMSA Virtual School
Activity: LSMSA Virtual School (VS)
Objective: Objective VS ii.1: Each year, LSMSA will develop and offer courses that provide acceleration and/or enrichment opportunities for high-achieving, highly-motivated secondary and middle school students

Indicator Name: Percentage of students enrolled in courses rating the course(s) Good/Excellent
Indicator LaPAS PI Code: None

1. Type and Level: Quality, supporting

2. Rationale, Relevance, Reliability: External evaluation of any program is valuable in determining the need for change. Student will be given the opportunity to suggest what changes would improve the program.

3. Use: LSMSA-VS will examine such suggestions with an eyy to implementing changes that will improve the program.

4. Clarity: The indicator is clearly stated.

5. Data Source, Collection and Reporting: LSMSA-VS will collect and maintain the data and will report it annually.

6. Calculation Methodology: The total number of students rating course(s) Good or Excellent will be divided by the total number of students rating the course(s). The result will yield the percentage value.

7. Scope: The data is aggregated. Subsets of the data may help identify problems and concerns with the program.

8. Caveats: LSMSA-VS is a new program, but it is based upon a well-established program (LVS). The need for changes is anticipated in the area of middle school instruction.

9. Accuracy, Maintenance, Support: LSMSA-VS will maintain the data and will make it available for inspection. The data has not been audited.

15. Responsible Person: Dr. Kristi Key, Director of Academic Services
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PERFORMANCE INDICATOR DOCUMENTATION

Program:   LSMSA Virtual School  
Activity:  LSMSA Virtual School (VS)  
Objective:  Objective VS iii.1:  LSMSA will provide information about Virtual School instructional offerings to stakeholders when requested.  
Indicator Name:  Number of parishes served  
Indicator LaPAS PI Code:  None  

1. Type and Level:   Output, supporting  

2. Rationale, Relevance, Reliability:  LSMSA-VS is a state-wide program designed to serve all qualified schools. This data will demonstrate how wide an area LSMSA-VS serves and how welcome the program is in the state as a whole.  

3. Use:  The data will demonstrate the value of the program to schools throughout the state which can select any provider of distance education services that is approved under the Course Choice program.  

4. Clarity:  The indicator is clearly stated.  

5. Data Source, Collection and Reporting:  LSMSA-VS will collect and maintain the data and will report the data quarterly.  

6. Calculation Methodology:  Headcount  

7. Scope:  The data is aggregated. Subsets of the data may indicate geographic areas of the state which most need the services of the program.  

8. Caveats:  LSMSA-VS is a new program and is building upon the success of LVS.  

9. Accuracy, Maintenance, Support:  LSMSA-VS will maintain the data and will make it available for inspection. The data has not been audited.  

16. Responsible Person:  Dr. Kristi Key, Director of Academic Services  
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1. **Type and Level:** Output, supporting

2. **Rationale, Relevance, Reliability:** LSMSA-VS is a state-wide program designed to serve all qualified schools. This data will demonstrate how wide an area LSMSA-VS serves and how welcome the program is in the state as a whole.

3. **Use:** The data will demonstrate the value of the program to schools throughout the state which can select any provider of distance education services that is approved under the Course Choice program.

4. **Clarity:** The indicator is clearly stated.

5. **Data Source, Collection and Reporting:** LSMSA-VS will collect and maintain the data and will report the data quarterly.

6. **Calculation Methodology:** Headcount

7. **Scope:** The data is aggregated. Subsets of the data may indicate geographic areas of the state which most need the services of the program.

8. **Caveats:** LSMSA-VS is a new program and is building upon the success of LVS.

9. **Accuracy, Maintenance, Support:** LSMSA-VS will maintain the data and will make it available for inspection. The data has not been audited.

17. **Responsible Person:** Dr. Kristi Key, Director of Academic Services  
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PERFORMANCE INDICATOR DOCUMENTATION

Program: LSMSA Virtual School
Activity: LSMSA Virtual School (VS)
Objective: Objective VS iii.1: LSMSA will provide information about Virtual School instructional offerings to stakeholders when requested.
Indicator Name: Number of students served
Indicator LaPAS PI Code: None

1. **Type and Level:** Output, key

2. **Rationale, Relevance, Reliability:** LSMSA-VS is a state-wide program designed to serve students from all qualified schools. This data will demonstrate how many students and how wide an area LSMSA-VS serves, and how welcome the program is in the state as a whole.

3. **Use:** The data will demonstrate the value of the program to students throughout the state who can select any provider of distance education services that is approved under the Course Choice program.

4. **Clarity:** The indicator is clearly stated.

5. **Data Source, Collection and Reporting:** LSMSA-VS will collect and maintain the data and will report the data quarterly.

6. **Calculation Methodology:** Headcount

7. **Scope:** The data is aggregated. Subsets of the data may indicate geographic areas of the state which most need the services of the program.

8. **Caveats:** LSMSA-VS is a new program and is building upon the success of LVS.

9. **Accuracy, Maintenance, Support:** LSMSA-VS will maintain the data and will make it available for inspection. The data has not been audited.

18. **Responsible Person:** Dr. Kristi Key, Director of Academic Services
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PERFORMANCE INDICATOR DOCUMENTATION

Program: LSMSA Virtual School
Activity: LSMSA Virtual School (VS)
Objective: Objective VS iii.1: LSMSA will provide information about Virtual School instructional offerings to stakeholders when requested.
Indicator Name: Number of sections scheduled
Indicator LaPAS PI Code: None

1. **Type and Level:** Output, supporting

2. **Rationale, Relevance, Reliability:** This data demonstrates the size and versatility of the program. LSMSA-VS will build upon the successes of LVS which scheduled more than 200 sections every semester and provided more than 6,000 seats for students.

3. **Use:** LSMSA-VS will demonstrate the value of the program as evidenced by the demand for sections.

4. **Clarity:** The indicator is clearly stated.

5. **Data Source, Collection and Reporting:** LSMSA-VS will collect and maintain all data throughout the year and will report this data on a quarterly basis.

6. **Calculation Methodology:** Headcount

7. **Scope:** The data is aggregated. Subsets of the data will indicate the need for specific subject areas.

8. **Caveats:** LSMSA-VS is a new program and is building upon the success of LVS.

9. **Accuracy, Maintenance, Support:** LSMSA-VS will maintain the data and will make it available for inspection. The data has not been audited.

19. **Responsible Person:** Dr. Kristi Key, Director of Academic Services
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**Program:** LSMSA Virtual School  
**Activity:** LSMSA Virtual School (VS)  
**Objective:** Objective VS iii.1: LSMSA will provide information about Virtual School instructional offerings to stakeholders when requested.  
**Indicator Name:** Number of students in TOPS qualifying courses  
**Indicator LaPAS PI Code:** None

1. **Type and Level:** Outcome, supporting

2. **Rationale, Relevance, Reliability:** One of the main purposes of LSMSA-VS is to provide TOPS qualifying courses that are not available in many of the schools in the state. This data will demonstrate how widely LSMSA-VS is used for that purpose.

3. **Use:** The data will demonstrate how LSMSA-VS is meeting a need in the state that cannot be addressed by many schools and school districts due to a lack of funding and qualified instructors.

4. **Clarity:** The indicator is clearly stated.

5. **Data Source, Collection and Reporting:** LSMSA-VS will collect and maintain all of the data and will report the data each quarter.

6. **Calculation Methodology:** Headcount

7. **Scope:** The data is aggregated. Subsets of the data will demonstrate which courses are most needed by students to qualify for TOPS.

8. **Caveats:** LSMSA-VS is a new program and is building upon the success of LVS.

9. **Accuracy, Maintenance, Support:** LSMSA-VS will maintain the data and will make it available for inspection. The data has not been audited.

10. **Responsible Person:** Dr. Kristi Key, Director of Academic Services  
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PERFORMANCE INDICATOR DOCUMENTATION

Program:   LSMSA Virtual School
Activity:  LSMSA Virtual School (VS)
Objective: Objective VS iii.1: LSMSA will provide information about Virtual School instructional offerings to stakeholders when requested.
Indicator Name: Number of students in Advanced Placement courses
Indicator LaPAS PI Code: None

1. **Type and Level:** Outcome, supporting

2. **Rationale, Relevance, Reliability:** One of the purposes of LSMSA-VS is to provide Advanced Placement (AP) courses that are not available in many of the schools in the state. This data will demonstrate how widely LSMSA-VS is used for that purpose.

3. **Use:** The data will demonstrate how LSMSA-VS is meeting a need in the state that cannot be addressed by many schools and school districts due to a lack of funding and qualified instructors.

4. **Clarity:** The indicator is clearly stated.

5. **Data Source, Collection and Reporting:** LSMSA-VS will collect and maintain all of the data and will report the data each quarter.

6. **Calculation Methodology:** Headcount

7. **Scope:** The data is aggregated. Subsets of the data will demonstrate which courses are most desired to earn AP credit.

8. **Caveats:** LSMSA-VS is a new program and is building upon the success of LVS.

9. **Accuracy, Maintenance, Support:** LSMSA-VS will maintain the data and will make it available for inspection. The data has not been audited.

21. **Responsible Person:** Dr. Kristi Key, Director of Academic Services
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PROGRAM DOCUMENTATION

Program: LSMSA Virtual School
Activity: LSMSA Virtual School (VS)
Objective: Objective VS iii.1: LSMSA will provide information about Virtual School instructional offerings to stakeholders when requested.
Indicator Name: Number of students in Dual Enrollment courses
Indicator LaPAS PI Code: None

1. Type and Level: Outcome, supporting

2. Rationale, Relevance, Reliability: LSMSA-VS is able to provide Dual Enrollment courses in which students can earn high school and college credit for the same coursework. This is a much-sought after concept in coursework that will allow students to complete their college coursework and enter the workforce sooner. This data will demonstrate how widely LSMSA-VS is used for that purpose.

3. Use: The data will demonstrate how LSMSA-VS is meeting a need in the state that cannot be addressed by many schools and school districts.

4. Clarity: The indicator is clearly stated.

5. Data Source, Collection and Reporting: LSMSA-VS will collect and maintain all of the data and will report the data each quarter.

6. Calculation Methodology: Headcount

7. Scope: The data is aggregated. Subsets of the data will demonstrate which courses are most desired to earn college credit.

8. Caveats: LSMSA-VS is a new program and is building upon the success of LVS.

9. Accuracy, Maintenance, Support: LSMSA-VS will maintain the data and will make it available for inspection. The data has not been audited.

22. Responsible Person: Dr. Kristi Key, Director of Academic Services
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PERFORMANCE INDICATOR DOCUMENTATION

Program:  LSMSA Virtual School
Activity:  LSMSA Virtual School (VS)
Objective: Objective VS iii.1:  LSMSA will provide information about Virtual School instructional offerings to stakeholders when requested.
Indicator Name:  Percentage of students in TOPS qualifying courses
Indicator LaPAS PI Code:  None

1. **Type and Level:**  Outcome, supporting

2. **Rationale, Relevance, Reliability:**  One of the main purposes of LSMSA-VS is to provide TOPS qualifying courses that are not available in many of the schools in the state. This data will demonstrate how widely LSMSA-VS is used for that purpose.

3. **Use:**  The data will demonstrate how LSMSA-VS is meeting a need in the state that cannot be addressed by many schools and school districts due to a lack of funding and qualified instructors.

4. **Clarity:**  The indicator is clearly stated.

5. **Data Source, Collection and Reporting:**  LSMSA-VS will collect and maintain all of the data and will report the data each quarter.

6. **Calculation Methodology:**  The total number of students in TOPS qualifying courses will be divided by the total number of students enrolled. The result will yield the percentage value.

7. **Scope:**  The data is aggregated. Subsets of the data will demonstrate which courses are most needed by students to qualify for TOPS.

8. **Caveats:**  LSMSA-VS is a new program and is building upon the success of LVS.

9. **Accuracy, Maintenance, Support:**  LSMSA-VS will maintain the data and will make it available for inspection. The data has not been audited.

23. **Responsible Person:**  Dr. Kristi Key, Director of Academic Services
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